

Utica Nebraska

Village Board of Trustees

January 3, 2022 Regular Meeting

The Village Board of Trustees met in regular session on January 3, 2022 at 7:00 pm in the Auditorium. Notice of this meeting was given in advance by posting in three designated places and advance notification of the trustees by delivery. Roll call was answered by Trustees Swanson, Baack, Powell and Micek. Absent was Ohlsen.

The Pledge of Allegiance was recited.

Chair stated that the Open Meetings Act is located on the back wall for review.

The agenda was approved by a motion from Micek seconded by Powell. RCV: Ayes: Baack, Powell, Micek & Swanson. Nays: None Abstain: none. Passed.

Motion Baack, second Powell to accept minutes of the December 6, 2021 regular meeting. RCV: Ayes: Baack, Powell, Micek & Swanson. Nays: None Abstain: none. Passed.

Public Comments: It was stated what a good job the Maintenance Dept. did with snow removal over the weekend.

Old Business: None

New Business:

- 1) Will Duggins from Westervelt provided information about the Wetlands project within the Village's jurisdiction.
- 2) Board was brought up to date about acreage sale within Village's jurisdiction. Motion Powell, seconded by Baack if necessary to let Seward County take the lead on the project. RCV: Ayes: Baack, Powell, Micek & Swanson. Nays: None Abstain: none. Passed.
- 3) Discussed short term rentals and vacation rentals policy presented by Planning Commission.
- 4) Discussed the Solar regulations presented by Planning Commission. Board will be looking at both presentations, also container homes and will do some research and adapt them to the needs of the Village.
- 5) Hearing for the 10-year Comprehensive plan opened at 7:26 pm. Keith Carl, Hanna:Keelan Associates, presented the plan. Board questions were answered. No public comments. Hearing was closed at 7:34 pm. Motion Micek, seconded by Baack to approve the 10-year Comprehensive Plan. RCV: Ayes: Baack, Powell, Micek & Swanson. Nays: None Abstain: none. Passed.
- 6) Letter of intend to be sent to the Community and Civic Center Financing Fund Program was presented.
- 7) Don Olsen presented the funding needed for the Ballpark Concession Stand and the Park Shelter. When applying we must show that we have 50% of the funds available. Motion Baack, seconded by Micek to approve moving forward with the letter of intent and back up for the funds. RCV: Ayes: Baack, Powell, Micek & Swanson. Nays: None Abstain: none. Passed.

Fire Dept. Report: Curt Deremer reported that they would need to be ordering 4 new airpacs. Discussed the life expectancy of the airpacs and plans for ordering more in the future. Fire Dept will be honoring Don Butzke at his funeral. Motion Baack, seconded by Micek to accept the Fire Dept report. RCV: Ayes: Baack, Powell, Micek & Swanson. Nays: None Abstain: none. Passed.

Sheriff Report: Was examined by the board. Motion Baack, seconded by Powell to accept Sheriff's report. RCV: Ayes: Baack, Powell, Micek & Swanson. Nays: None Abstain: none. Passed.

Zoning Inspector Report: Reports that one permit was approved for Dylan Wiemer. Discussed right of way for utilities to 1085 G Street. Motion Powell, seconded by Micek to accept the Zoning Inspector.

Chair Report: Reports he contacted Village Attorney on several items. 1085 G street property closing is January 5, 2022.

Park Report: Powell reported that at the last Park meeting they discussed to start advertising for Lifeguards and plan on meeting monthly. Board members must live in the Village but could have volunteer advisors from outside of city limits. Motion Baack, seconded by Micek to accept Park Report. RCV: Ayes: Baack, Powell, Micek & Swanson. Nays: None Abstain: none. Passed.

Maintenance Report: Attached and made a part hereof. Discussed what font should be used for the lettering of the water tower. Board discussed using ARPA money for a generator for the lift station. Motion by Baack, seconded by Powell to go ahead with getting a generator after getting a second bid. RCV: Ayes: Baack, Powell, Micek & Swanson. Nays: None Abstain: none. Passed. Motion by Powell, seconded by Baack to have Dylan attend pesticide training. RCV: Ayes: Baack, Powell, Micek & Swanson. Nays: None Abstain: none. Passed. Motion Baack seconded by Powell to use budgeted funds to fix front end and new tires for Dylan's pick up truck. RCV: Ayes: Baack, Powell, Micek & Swanson. Nays: None Abstain: none. Passed. Motion Micek seconded by Powell to purchase a new Stihl chainsaw. RCV: Ayes: Baack, Powell, Micek & Swanson. Nays: None Abstain: none. Passed. Motion Baack seconded by Micek to accept the Maintenance report. RCV: Ayes: Baack, Powell, Micek & Swanson. Nays: None Abstain: none. Passed.

Clerk Report: Attached and made a part hereof. Motion Micek seconded by Baack to bill Trash Panda for garbage hauler permit. RCV: Ayes: Baack, Powell, Micek & Swanson. Nays: None Abstain: none. Passed. Discussed 4-year contract with Jackson Services. Decide not to sign. Motion Baack seconded by Powell to accept the Clerk's report. RCV: Ayes: Baack, Powell, Micek & Swanson. Nays: None Abstain: none. Passed.

Treasurer Report: Attached and made a part hereof. Motion Baack seconded by Micek to accept the Treasurer's report. RCV: Ayes: Baack, Powell, Micek & Swanson. Nays: None Abstain: none. Passed.

Keno Report: Attached and made a part hereof. Motion Baack seconded by Powell to accept the Keno report. RCV: Ayes: Baack, Powell, Micek & Swanson. Nays: None Abstain: none. Passed.

Claims were reviewed. Motion Baack, second Micek to approve all claims except Mid-American. RCV: Ayes: Baack, Powell, Micek & Swanson. Nays: None Abstain: none. Passed.

Motion Baack, second Powell to approve Mid-American claims. RCV: Ayes: Baack, Powell, & Swanson. Nays: None Abstain: Micek. Passed.

Motion Powell, seconded by Micek to adjourn at 9:02 pm. RCV: Ayes: Baack, Powell, Micek & Swanson. Nays: None Abstain: none. Passed.

Claims: Utica Parts & Service, repairs 2181.89; Mid-American, supplies 1884.50; Great Plains Pest, services 295; Advanced Office Automation, services 15.50; Mierau & Co, services 100; Jackson Services, services 50; M. Mullally, services 300; Pac N Save, supplies 100.55; Quadiant Finance, postage 595.97;

Central Valley Ag, fuel 553.15; NE Treasurer, fees 64.66; Nebraska Equipment, repairs 130.74; NE Rural Water Association, dues 150; Seward Independent, services 35.18; Main Street Checks, supplies 66.59; M Mueller, services 60; Eco Water Systems, services 58; F Brauer, refund 100; CBS Signs, sign 4250; DHHS Registry, services 5; U S Postal Service, postage 8.66; University of NE, education 393; Orscheln, uniforms 115.96; JM Monograms, uniforms 64.23; Ebay, parts 80.75; Fehlhafers Inc, repairs 62.35; K Calder, services 60; NE Dept of Revenue, taxes 595.72; NE State Volunteer Fire, dues 40; Epp Foundation, services 5514; Walmart, supplies 63.99; St Paul Lutheran, meals 1215.50; TNT, meals 418; Naber's Locksmith, services 70; Olsson, services 1272.21; NE Public Health, services 33; Municipal Supply, supplies 667.43; One Call Concepts, services 29.23; Verizon, services 150.32; Kopchos, services 177; Seward County Sheriff, services 517.80; Wages, 14442.73; Benefits, 1961.15; Payroll Taxes 3440.55.

Projected Cost Estimates

Concession Stand & Restrooms		\$150,000
Picnic Shelter & Restrooms (portion of restrooms-storm shelter)		\$200,000
Total projected costs		\$350,000
Amount of Matching Funds Needed		\$175,000
Sources of Matching Funds		
UBO	\$20,000	
Utica Foundation	50,000	
Village-Keno	74,000	-
Total Funding Pledged to date	\$144,000	
Additional Funding needed when letter of intent is filed January 15, 2022		\$31,000
Possible Sources: LB840 Fund Community Betterment Fund		

As of August 1, 2022 the Foundation should have another \$40,000 to pay towards the project.

January 3, 2022 Board Meeting Maintenance Report

- Leak investigators update.
- Concrete rip rap was added to cell #2 at sewer lagoons.
- Tree clean up took place after wind storm, we had a few large limbs down.
- Routine water sampling for the month was completed and recorded.
- Annual Nitrate was collected for last quarter of 2021, Results were under reporting limit.
- Monthly reports have been filled out and turned in.
- Sewer checks are taking place throughout the collection system.
- Go over NE Generator quote.
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Action Items:

- Chainsaws

CLERK'S REPORT

25 disconnect letters sent. 15 Owners & 10 renters.
9 Door hangers 0 Disconnects

- 1) Garbage Haulers permits are due in January. Do we want to give Trash Panda a pass this year until they are established here in town?
- 2) Do we want to sign a 4-year contract with Jackson Services?
- 3) Park commissioners must live in Village.
- 4) Ordinance 779 to accept Nebraska Basic Codes will be on February agenda.

Village of Utica
 Profit & Loss
 December 2021

	Dec 21
Ordinary Income/Expense	
Income	
General Income	
Compost Sales	393.25
Bank Interest	430.16
County Treasurer	2,080.35
Franchise payments	32,776.59
Licenses- Liquor, tobacco & dog	120.00
Miscellaneous Income	64.00
Sales Tax Collection Fee	15.30
Sales Tax revenue	13,695.19
State Equalization	6,529.10
Traffic Tickets	40.00
Auditorium Income	
Rent	75.00
Total Auditorium Income	75.00
Total General Income	56,218.94
Park Income	
Donation	165.00
RV camp fee	20.00
Total Park Income	185.00
Pool Income	
County Treasurer-Bond	267.80
Total Pool Income	267.80
Senior Center Income	
Interest Earned-CD	2.04
Meal Contributions	1,147.00
Memorials	210.00
Miscellaneous	9,537.56
Rental fees	450.00
Total Senior Center Income	11,346.60
Sewer Income	
Late Fee	200.00
Sewer Sales	8,289.00
Total Sewer Income	8,489.00
Water Income	
Late Fee	200.00
Start up	40.00
Water-Commercial	1,479.43
Water Sales	16,206.11
Total Water Income	17,925.54
Streets Income	
State Highway Allocation	9,203.44
Total Streets Income	9,203.44
Total Income	103,636.32
Gross Profit	103,636.32
Expense	
General	
Law Enforcement	517.80
Bank & CC fees	9.00
Education	393.00
Office Supplies	52.24
Postage	77.85

Village of Utica
Profit & Loss
December 2021

	<u>Dec 21</u>
Sewer Dept	
OMR Contribution	720.00
Postage	138.39
Utilities	257.93
Total Sewer Dept	<u>1,116.32</u>
Street Dept	
Automobile Expense	0.00
Equipment Purchase	5,836.18
Equipment repair	0.00
Fuel	1,143.59
Professional Services	1,059.50
Repairs and Maintenance	140.33
Street signs/markings	207.70
Supplies & Parts	339.43
Uniform-Dylan	180.19
Uniform-Rick	0.00
Utilities	1,632.40
Total Street Dept	<u>10,539.32</u>
Water Dept	
Chemicals	550.82
Loan Payment	0.00
Postage	138.39
Professional Services	1,072.50
Repairs - Maint.	86.09
Supplies & parts	3.78
Utilities	1,886.15
Total Water Dept	<u>3,737.73</u>
Total Expense	<u>55,941.25</u>
Net Ordinary Income	<u>47,695.07</u>
Net Income	<u><u>47,695.07</u></u>

Utica Keno
November, 2021

Gross Sales	<u>100.00%</u>	<u>\$10,667.65</u>
Prizes (Payouts)	<u>95.5553%</u>	<u>\$10,193.50</u>
Operator Commission	<u>14.0000%</u>	<u>\$1,493.47</u>
Add'l Amt. owed oper....		\$0.00
City Share	<u>-9.5553%</u>	<u>(\$1,019.32)</u>
Uncollected Winnings	<u>0.0000%</u>	<u>\$0.00</u>
State+Uncoll.+City Total to city		<u>(\$1,019.32)</u>
To RESERVE FUND>	<u>\$0.00</u>	
Amount avail in reserve...	\$0.00	
Amt. prev owed oper..	\$0.00	
amt.paid back this month...	<u>\$0.00</u>	
Amt. now owed operator....	\$0.00	

need to deposit \$19.32 from Reserve
into Keno operating account.