

Utica Nebraska

Village Board of Trustees

October 3, 2022 Regular Meeting

The Village Board of Trustees met in regular session on October 3, 2022 at 7:00 pm at the Utica Auditorium. Notice of this meeting was given in advance by posting in three designated places and advance notification of the trustees by delivery. Roll call was answered by Trustees Swanson, Baack, Powell and Micek.

The Pledge of Allegiance was recited.

Chair stated that the Open Meetings Act is located on the back wall for review.

Moved by Baack, seconded by Powell to approve consent agenda with item 7A removed. RCV: Ayes: Baack, Powell, Micek & Swanson. Nays: None Abstain: None. Carried.

Moved Baack, seconded by Powell to approve 7A Mid-American claims. RCV: Ayes: Baack, Powell, & Swanson. Nays: None Abstain: Micek. Carried.

Public Comments: Raegan Hain commented on future grants. SENDD will be having an educational meeting on this in November-December time frame.

Unfinished Business:

New Business:

- 1) Motion Baack, seconded by Micek to approve and sign the Zito contract. RCV: Ayes: Baack, Powell, Micek & Swanson. Nays: None Abstain: None. Motion passed.
- 2) Motion Micek, seconded by Powell to move Employee evaluations to the end of the meeting. RCV: Ayes: Baack, Powell, Micek & Swanson. Nays: None Abstain: None. Motion passed. At the end of the meeting discussed employee evaluations done by the board, and cost of living versus inflation. Motion Baack, seconded by Powell to increase the three full time employees, Hemphill, Maier, & Wiemer 6% starting October 10, 2022. RCV: Ayes: Baack, Powell, Micek & Swanson. Nays: None Abstain: None. Motion passed. Motion Micek, seconded by Powell to also increase part-time employees, E. Slauter & C. Vandelloo 6 %. RCV: Ayes: Baack, Powell, Micek & Swanson. Nays: None Abstain: None. Motion passed
- 3) Motion Micek, seconded by Powell to move Health Insurance stipend to the end of the meeting. RCV: Ayes: Baack, Powell, Micek & Swanson. Nays: None Abstain: None. Motion passed. At the end of the meeting, discussed health plans and health stipends. Motion Micek, seconded by Powell to increase the health insurance stipend to \$1200 per month for full time employees, until January 1, 2024 and then will revert back to \$600 per month and revisit health insurance policy. RCV: Ayes: Baack, Powell, Micek & Swanson. Nays: None Abstain: None. Motion passed.
- 4) Brown Dogs: Jim Brown gave his side about the dog complaints the Village has received about his dogs at 901 Centennial Ave. Motion Micek, seconded by Baack to proceed with both citations. RCV: Ayes: Baack, Micek & Swanson. Nays: Powell Abstain: None. Motion passed.
- 5) Motion Micek, seconded by Baack to accept Board of Adjustments minutes from their September 28, 2022, meeting. RCV: Ayes: Baack, Powell, Micek & Swanson. Nays: None Abstain: None. Motion passed.

- A) Discussed variance from Board of Adjustment on Lauterbach property at 1085 G Street. The Adjustment Board passed a motion to vote and then send the matter to the Board of Trustees. The Board of Adjustment had a tie vote, so no decision was made. Motion Baack, seconded by Powell to approve the 3-foot variance for Lauterbach. RCV: Ayes: Baack, Powell & Swanson. Nays: Micek Abstain: None. Motion passed.
- B) Moved Micek, seconded by Baack to approve fine against Lauterbach from August 12 to September 12 (30 days) for no progress on the property. RCV: Ayes: Micek. Nays: Baack, Powell, & Swanson Abstain: None. Motion failed.
- 6) Discussed Hoffschneider's Letter of Engagement. The Clerk will check other attorney's fees. Motion Micek, seconded by Powell to discuss at next regular meeting. RCV: Ayes: Baack, Powell, Micek & Swanson. Nays: None Abstain: None. Motion passed

Fire Dept. Report: Curt Deremer reported about the various projects the department did, elections are coming up and the next meeting is October 24th. Motion Baack, seconded by Powell to approve new member, Melissa Juarez. RCV: Ayes: Baack, Powell, Micek & Swanson. Nays: None Abstain: None. Motion passed. The Department is going to patrol the Village on Halloween. Motion Powell, seconded by Micek to provide supper (\$15 or less per person) for the volunteers that night. RCV: Ayes: Baack, Powell, Micek & Swanson. Nays: None Abstain: None. Motion passed. Motion Baack, seconded by Micek to approve the Fire Dept report. RCV: Ayes: Baack, Powell, Micek & Swanson. Nays: None Abstain: None. Motion passed.

Sheriff Report: Was examined by the board. No other report.

Zoning Inspector Report: Reports approving a bin site on Hwy 34 within jurisdiction for Tomes, and verified set backs for Castleberry build at 601 G street. Motion Powell, seconded by Micek to approve Zoning report. RCV: Ayes: Baack, Powell, Micek & Swanson. Nays: None Abstain: None. Motion passed

Chair Report: The Chair reported that Brent Daehling has resigned from the Board, creating an opening. The Clerk will post this opening. Motion Baack, seconded by Powell to accept Daehling's resignation. RCV: Ayes: Baack, Powell, Micek & Swanson. Nays: None Abstain: None. Motion passed. Motion Powell, seconded by Baack to accept Chair report. RCV: Ayes: Baack, Powell, Micek & Swanson. Nays: None Abstain: None. Motion passed.

Park Report: Attached and made a part hereof. Motion Micek, seconded by Baack to approve Park report. RCV: Ayes: Baack, Powell, Micek & Swanson. Nays: None Abstain: None. Motion passed

Maintenance Report: Attached and made a part hereof. Motion Baack, seconded by Micek to approve street repair bid from Gierhan Concrete. RCV: Ayes: Baack, Powell, Micek & Swanson. Nays: None Abstain: None. Motion passed. Motion Baack, seconded by Powell to purchase John Deere mower with trade in and pay off the mower we currently have payments on. RCV: Ayes: Baack, Powell, Micek & Swanson. Nays: None Abstain: None. Motion passed. Motion Baack, seconded by Powell to purchase tires for Skid steer. RCV: Ayes: Baack, Powell, Micek & Swanson. Nays: None Abstain: None. Motion passed. Motion Baack, seconded by Powell to approve cleaning & inspection of inground water tanks. RCV: Ayes: Baack, Powell, Micek & Swanson. Nays: None Abstain: None. Motion passed. Motion Baack, seconded by Powell to accept Maintenance report. RCV: Ayes: Baack, Powell, Micek & Swanson. Nays: None Abstain: None. Motion passed.

Senior Center report: Diane reported about upcoming events, Potato bake is October 16th, Flu shot clinic, Joan Wells entertainment and Raegan Hain meet & greet. Motion Powell, seconded by Baack to

accept the Senior Center report. RCV: Ayes: Baack, Powell, Micek & Swanson. Nays: None Abstain: None. Motion passed.

Clerk Report: Attached and made a part hereof. Motion Powell, seconded by Micek to accept Clerk's report. RCV: Ayes: Baack, Powell, Micek & Swanson. Nays: None Abstain: None. Motion passed.

Treasurer's Report: Attached and made a part hereof.

Keno Report: Attached and made a part hereof.

Motion Baack, seconded by Powell to adjourn at 9:30pm. RCV: Ayes: Baack, Powell, Micek & Swanson. Nays: None Abstain: None. Motion passed.

Claims: Mid-American, supplies 809.50; Michael Forsber Photography, supplies 80; Black Hills Energy, services 312.09; Lincoln Winwater Works, supplies 266.49; Kopchos, services 338; Pac N Save, supplies 89.56; Mierau & Co, services 110; Great Plains Pest management, services 295; Uline, supplies 571.98; Quadient Financial, postage 250; Central Valley Ag, fuel 1406.72; AMGL, services 11700; N. Baack, services 1569; D. Wiemer, services 778; USA Blue Book, supplies 196.58; Lincoln Marriott, education, 218; NE Municipal Utilities, education 120; Cornhusker Square, education 23.75; USPS, postage 9.54; Bronco Spur, meals 77.04; Walmart, supplies 845.50; Ebay, supplies 42.27; Dollar General, supplies 10.65; Seward County Independent, services 546; Verizon, services 153.72; Beaver Hardware, supplies 359.90; Nebraska Generator Services, generator 16780.47; Seward County Sheriff, services 504; St Paul Lutheran, meals 1686, supplies 78.85; Windstream, servies 1040.98; Gierhan Concrete, services 6400; Barco Municipal Products, supplies 1284.69; Advanced Office Automation, services 13.42; Olsson, services 180.21; Nebraska Public Health, services 666; Municipal Supply, supplies 942; One-call Concepts, services 86.70; wages, 14130.44; benefits, 2062.05; taxes 3587.14.

Submitted by

Rita Maier

Clerk/Treasurer

September 11th , 2022

Minutes of the Utica Parks and Pool Board Meeting

The Utica Parks and Pool Board met on September 11th at the Village Auditorium at 6:30pm.

Roll call was answered by Autumn Walford, Tori Gierhan, Danae Soliz, Stephine Cradick, Dianna Tomes, Colette Stelling Attending Village Board member Jim Swanson, (Sharon Powell via phone)

Approve Agenda Motion from Autumn, second by Colette to approved agenda.

Approve July minutes : Autumn, Tori, Kenna,

Danae,, Nays: None Abstain: none. Passed

Motioned by Autumn, second by Dianna to Accept the Minute of the June 5, 2022, meeting.

Unfinished Business

1. Report by Jim Swanson - discussion possible new site for pool/park and baseball field

New Business

1. Review of Friday Fun Night (utica days)
 - a. No grease on watermelons makes pool deck too slippery
 - b. More colors for scavenger hunt
 - c. Next year ideas Cotton candy / splash for cash ???

2a- Pool Status - Sealer gu for the leark north/south caulking, may need to seal again in the spring and wait for things to dry out. May need to run a new static test.

2. Review end of the year reports from the pool - where done but will revisit comments and requests for next year and also review all lifeguards reports in the January 2023 meeting before sending out applications etc. (things to discuss in January new gate latch for baby pool, more seating for adults, Flexibility with private lessons, Weekend hours)

3. Next steps for plan for pool and baseball fields

- a. New public meeting to present possible new combo plan in new site
- b. Seward County give money
- c. pool/baseball committees will revisit the plans and see if there is anything we can cut or put in later.
- d. Possibly meet with other committees UBO, Utica Foundation, Parks and Pool to see if they have any idea for what is needed before we present it to the public. Plan to have this before Christmas (Nov 20th at 6:30).
- e. Fundraising/ Grant ideas and availability

Next meeting will be Sunday October 9th, 6:30 at village auditorium

Adjourned 9:00 pm

October 3, 2022 Board Meeting Maintenance Report

- Our insurance company will be sending out an HVAC company to inspect units at the Senior Center to verify if repairs/replacement needs to take place or not.
- We are still waiting for the sign company to come out and give us an estimate to repair the "Utica" signs.
- Met with contractor on hail repairs and went over insurance worksheet.
- Work was started on the Fire department and Auditorium roofing re-coat.
- New toilets were purchased for the fire department building and will be installed.
- The logo on the water tower was corrected to fix any imperfections and adjust the "T."
- We uncovered and raised another sewer manhole that was under grade and have a few more that were found. We will be working on getting them all exposed and up to grade so that they can be easily found.
- Welding of the pool stainless steel gutters will take place soon and we hope to get leak investigators back before the weather turns too cold.
- Sewer system inspection was conducted by DEE, no major issues were found.
- Sewer checks taking place throughout the collection system.
- Monthly reports were filled out and turned in.
-

Action Items:

- Street Bid
- John Deere quote for lawn mower trade in.
- Quote for new skid steer tires
-

CLERK'S REPORT

October 3, 2022

27 disconnect letters sent. 17 Owners & 10 renters.
6 Door hangers 0 disconnects

- 1) Last SENDD zoom meeting about TIF 10/5
- 2) Going to Power Manager workshop on 10/6
- 3) Budget & amended budget have been mailed to the State & County.
- 4) End of quarter & fiscal year so there will be quite a few reports to be done.
- 5) New audit is scheduled for November 16
- 6) Ready for Trunk & Treat

Utica Keno
August, 2022

Gross Sales	<u>100.00%</u>	<u>\$11,151.85</u>
Prizes (Payouts)	<u>83.5070%</u>	<u>\$9,312.57</u>
Operator Commission	<u>14.0000%</u>	<u>\$1,561.26</u>
Add'l Amt. owed oper....		\$0.00
City Share	<u>2.4213%</u>	<u>\$270.02</u>
Uncollected Winnings	<u>0.0717%</u>	<u>\$8.00</u>
State+Uncoll.+City		
Total to city		<u>\$278.02</u>
To RESERVE FUND>	<u>\$0.00</u>	
Amount avail in reserve...	\$0.00	
Amt. prev owed oper..	\$0.00	
amt.paid back this month...	<u>\$0.00</u>	
Amt. now owed operator....	<u>\$0.00</u>	

Village of Utica
 Profit & Loss
 September 2022 - Month

	Sep 22
Ordinary Income/Expense	
Income	
General Income	
Compost Sales	408.25
Bank Interest	1,167.45
County Treasurer	44,642.01
Franchise payments	24,990.21 - Morris
Keno Proceeds	278.02
Licenses- Liquor, tobacco & dog	600.00
Miscellaneous Income	69.50
Sales Tax Collection Fee	10.48
Sales Tax revenue	10,830.57
State Equalization	7,534.93
TIF pass through	2,667.06
Traffic Tickets	36.00
Zoning Permits	153.00
Total General Income	93,387.48
Rural Fire District Income	
Miscellaneous	15,175.85 - Grant
Rescue Pass Through	10,000.00
Seward Co. Rural	26,000.00
Total Rural Fire District Income	51,175.85
Park Income	
Donation	1,500.00
RV camp fee	81.00
Total Park Income	1,581.00
Pool Income	
County Treasurer-Bond	12,332.96
Total Pool Income	12,332.96
Senior Center Income	
Grant	2,189.00
Interest Earned-CD	1.36
Meal Contributions	1,585.00
Meals on Wheels	220.00
Rental fees	100.00
USDA reimbursement	143.50
Total Senior Center Income	4,238.86
Sewer Income	
Late Fee	375.00
Sewer Sales	8,649.00
Total Sewer Income	9,024.00
Water Income	
Late Fee	375.00
Start up	80.00
Water Bulk	120.00
Water-Commercial	1,371.36
Water Sales	27,008.00
Total Water Income	28,954.36
Streets Income	
County Motor Vehicle tax	2,583.04
Sales Tax revenue	3,149.60
State Highway Allocation	10,167.92
Total Streets Income	15,900.56

Village of Utica
Profit & Loss
 September 2022

	<u>Sep 22</u>
Total Income	216,595.07
Gross Profit	216,595.07
Expense	
General	
Hall damage repairs	1,535.00
Dues & Fees	4,674.00
Law Enforcement	517.80
Bank & CC fees	9.00
Education	295.50
Office Supplies	328.23
Postage	98.73
Professional Services	7,958.00
Publishing / Printing	21.48
TIF pass-through	2,667.06
Utilities	377.33
Work by Others	2,347.00
Auditorium	
Utilities	41.89
Total Auditorium	41.89
Library	
Utilities	107.48
Total Library	107.48
Senior Center-City paid	
Payroll	1,012.77
Payroll taxes	613.20
Profession Services	98.00
Utilities	392.06
Total Senior Center-City paid	2,116.03
Total General	23,094.53
Payroll	
Employee Benefits	1,781.45
Payroll Taxes	5,366.90
Payroll Wages	12,409.66
Total Payroll	19,558.01
City Fire Dept	
Insurance-Life	2,106.00
Professional Services	48.00
Utilities	591.45
Total City Fire Dept	2,745.45
Rural Fire District	
Fuel	54.60
Total Rural Fire District	54.60
Park	
Payroll wages	552.18
Professional Services	48.00
Repairs and Maintenance	224.49
Supplies	68.00
Utilities	420.00
Total Park	1,312.67
Pool	
Supplies	0.00
Repairs & Maintenance	55.69

Village of Utica
Profit & Loss
 September 2022

	<u>Sep 22</u>
Utilities	336.64
Total Pool	392.33
Senior Center	
Activities	92.22
General Supplies/Printing	458.80
Meals purchased	1,482.00
Payroll Wages	155.83
Payroll Tax	25.84
Supplies/Kitchen	311.99
Raw Food	334.90
Repairs and maintenance	4.65
Total Senior Center	2,866.23
Sewer Dept	
Chemicals	916.50
OMR Contribution	360.00
Postage	178.39
Utilities	238.99
Total Sewer Dept	1,693.88
Street Dept	
Equipment repair	935.00
Fuel	1,003.50
Office Supplies	402.53
Professional Services	616.65
Supplies & Parts	895.48
Uniform-Rick	24.57
Utilities	1,435.49
Total Street Dept	5,313.22
Water Dept	
Chemicals	916.32
Education & Licenses	120.00
Postage	178.39
Professional Services	81.00
Repairs - Maint.	322.16
Supplies & parts	4.34
Utilities	2,130.59
Total Water Dept	3,752.80
Total Expense	60,783.72
Net Ordinary Income	155,811.35
Net Income	155,811.35