

Utica Nebraska

Village Board of Trustees

**March 7, 2022 Regular Meeting**

The Village Board of Trustees met in regular session on March 7, 2022 at 7:00 pm in the Auditorium. Notice of this meeting was given in advance by posting in three designated places and advance notification of the trustees by delivery. Roll call was answered by Trustees Swanson, Daehling, Baack, Powell and Micek.

The Pledge of Allegiance was recited.

Chair stated that the Open Meetings Act is located on the back wall for review.

The agenda was approved by a motion from Micek and seconded by Powell. RCV: Ayes: Baack, Powell, Daehling, Micek & Swanson. Nays: None Abstain: none. Passed.

Motion Powell, second Baack to accept minutes of the February 7, 2022 regular meeting. RCV: Ayes: Baack, Powell, Daehling, Micek & Swanson. Nays: None Abstain: none. Passed.

**Public Comments:** None

**Old Business:** None

**New Business:**

- 1) Abby Redfield Child Care Center: Chair explained that there would be no discussion of this tonight. The application for a special use permit is given to the Clerk, and then to the Zoning Inspector. It will now go to the Planning Commission who will advertise 10 days in advance of a public hearing. The public may speak at that hearing. The Planning Commission will make a decision and then refer it to the Board of Trustees for them to act on the application.
- 2) Motion Baack, seconded by Powell to approve the Staehr Subdivision on Alvo Road. RCV: Ayes: Baack, Powell, Micek, Daehling and Swanson. Nays: None. Abstain: None. Passed
- 3) Motion Powell, seconded by Micek to suspend the rules of reading on three separate occasions for Ordinance 779, approving Nebraska Basic Codes, from February meeting. RCV: Ayes: Baack, Powell, Micek, Daehling and Swanson. Nays: None. Abstain: None. Passed
- 4) Motion Micek, seconded by Baack to approve Resolution 2022-1 to Adopt the National Incident Management System. RCV: Ayes: Baack, Powell, Micek, Daehling and Swanson. Nays: None. Abstain: None. Passed
- 5) Motion Baack, seconded by Powell to approve the renewal of Non-class C liquor licenses for Pac N Save and Bronco Spur. RCV: Ayes: Baack, Powell, Micek, Daehling and Swanson. Nays: None. Abstain: None. Passed
- 6) Motion Baack, seconded by Powell to approve replacing the Eudece Jones tree with the free tree offered from Upper Big Blue NRD. RCV: Ayes: Baack, Powell, Micek, Daehling and Swanson. Nays: None. Abstain: None. Passed
- 7) Motion Micek, seconded by Daehling to pay up to \$500 towards the Commercial Club clean up day for a roll off and dump fee. RCV: Ayes: Baack, Powell, Micek, Daehling and Swanson. Nays: None. Abstain: None. Passed



- 8) Motion Powell, seconded by Daehling to go with the final water tower design with the blue on top & bottom and the swoosh through the Utica lettering. RCV: Ayes: Baack, Powell, Micek, Daehling and Swanson. Nays: None. Abstain: None. Passed
- 9) Regulations for Solar, Wind, Shouses & Barndominiums, Container homes, short-term rentals, Accessory Buildings and cats were discussed. These will be sent to the Village Attorney to be put into ordinance form.

**Fire Dept. Report:** Curt Deremer reported they have applied to the Seward County Gives Day, that air packs have been ordered, they'll be burning a house, that the Fire Chief will be going to a symposium in Kearney and that the department will be holding their Soup Dinner on Sunday. Motion Baack, seconded by Powell to accept the Fire Department report. RCV: Ayes: Baack, Powell, Micek, Daehling and Swanson. Nays: None. Abstain: None. Passed

**Sheriff Report:** Log was examined by the board. Motion Baack, seconded by Powell to accept the Sheriff report. RCV: Ayes: Baack, Powell, Micek, Daehling and Swanson. Nays: None. Abstain: None. Passed

**Zoning Inspector Report:** Reports that he has approved Crouch, Rieger, Dumpert, Gierhan, and Prairie Roots applications. Motion Powell, seconded by Daehling to accept the Zoning report. RCV: Ayes: Baack, Powell, Micek, Daehling and Swanson. Nays: None. Abstain: None. Passed

**Chair Report:** He reported on Lift Station pumps, Drainage ditch lack of progress with county, Lauterbach progress of getting the house down, Village Attorney retiring, and on the Senior Center sign. Motion Micek, seconded by Baack to accept the Chair report. RCV: Ayes: Baack, Powell, Micek, Daehling and Swanson. Nays: None. Abstain: None. Passed

**Park Report:** Attached and made a part hereof. Motion Micek, seconded by Daehling to approve purchase of 4 mesh chairs, 4 rescue tubes and 4 life jackets and lifeguard suits. RCV: Ayes: Baack, Powell, Micek, Daehling and Swanson. Nays: None. Abstain: None. Passed Motion Baack, seconded by Powell to paint pool bath house floors. RCV: Ayes: Baack, Powell, Micek, Daehling and Swanson. Nays: None. Abstain: None. Passed. Motion Baack, seconded by Micek to accept the Park report. RCV: Ayes: Baack, Powell, Micek, Daehling and Swanson. Nays: None. Abstain: None. Passed

**Maintenance Report:** Attached and made a part hereof. Motion Micek, seconded by Baack to post 'No Parking' signs on the south side of 4<sup>th</sup> Street from D street to E street. RCV: Ayes: Baack, Powell, Micek, Daehling and Swanson. Nays: None. Abstain: None. Passed

Motion Baack, seconded by Powell to accept the Maintenance report. RCV: Ayes: Baack, Powell, Micek, Daehling and Swanson. Nays: None. Abstain: None. Passed

**Clerk Report:** Attached and made a part hereof. Motion Baack, seconded by Powell to send unpaid citation to our attorney to proceed. RCV: Ayes: Baack, Powell, Micek, Daehling and Swanson. Nays: None. Abstain: None. Passed Motion Daehling, seconded by Powell to accept the Clerk report. RCV: Ayes: Baack, Powell, Micek, Daehling and Swanson. Nays: None. Abstain: None. Passed

**Treasurer Report:** Attached and made a part hereof. Motion Micek, seconded by Daehling to accept the Treasurer report. RCV: Ayes: Baack, Powell, Micek, Daehling and Swanson. Nays: None. Abstain: None. Passed

**Keno Report:** Attached and made a part hereof. Motion Baack, seconded by Daehling to accept the Keno report. RCV: Ayes: Baack, Powell, Micek, Daehling and Swanson. Nays: None. Abstain: None. Passed

**Claims** were reviewed. Motion Baack, second Powell to approve all claims except Mid-American. RCV: Ayes: Baack, Powell, Micek, Daehling and Swanson. Nays: None. Abstain: None. Passed

Motion Baack, second Daehling to approve Mid-American claims. RCV: Ayes: Baack, Powell, Daehling and Swanson. Nays: None. Abstain: Micek. Passed

Motion Baack, second Powell to adjourn at 10:11 pm. RCV: Ayes: Baack, Powell, Micek, Daehling and Swanson. Nays: None. Abstain: None. Passed.

**Claims:** Norris Public Power, services 5040; Mid-American, supplies 1880; Pac N Save, supplies 115.78; Walmart, supplies 326; USPS, postage 4.33; Lincoln Winwater Works, supplies 675.44; NE Dept of Environment, permits 80; Merle's Garden Center, services 199.50; DD sales & Service, services 309.18; A. Rut, supplies 14.36; Black Hills Energy, services 1133.11; Seward Independent, services 89.32; JR's Bobcat Service, services 1325; Utter Precision, services 1050; NE Public Health, services 256; Great Plains Pest, services 220; Jackson Services, services 51.29; Kopchos, services 177; Mierau & Co, services 100; Quadient Finance, postage 95.97; Central Valley Ag, fuel 284.10; Seward Lumber, supplies 279.10; Verizon, services 153.57; Seward Sheriff Dept., services 517.80; TNT, meals 484; Beaver Hardware, supplies 44.93; St Paul Lutheran, meals 1447; Windstream, services 1054.14; Advanced Office, services 14.98; wages, 12768.47; benefits, 1449.96; payroll taxes, 5582.52.



**February 22,2022**

**Utica Parks & Pool Board Meeting**

The Utica Parks & Pool Board met on February 22, 2022, at St Paul's Fellowship room. In attendance were Desi Perry, Colette Stelling, Danae Soliz, Autumn Walford, Megan Outhet, Kenna Kucera, Tori Gierhan(via phone) and Village Board member Sharon Powell. Also present was Diana Tomes, Stephanie Cradick, as an advisory volunteer.

Meeting was called by Autumn Walford @ 6:41pm

Approval of minutes from previous meeting January 24th Colette made motion, Desi Second, All Ayes

**Old Business:**

Colette is getting rural route village members mailings we are still waiting to hear back from York printing when they get them done. Colette will update us at the next meeting when they go out.

1. Update on Play it forward fundraiser. Totes with flyers for collection of equipment have been placed at Pac & Save, Utica, Beaver Hardware, Signature Salon, Waco, A. Walford Studio, Gresham until February 28<sup>th</sup>. Discussed we will still have the Play it forward fundraiser even if there are not that many items. Also will reach out at the end of every season to try and get donations to start building up our donations. We also discussed maybe doing "Loved Bronco Gear" Also to get more items we will discuss at the next meeting on what we think of adding clothes.
2. Village board Approval of Public meeting date April 11,2022. Kenna/ Tori and Sharron will work on the advertising of this meeting and getting it out to the public. Speaker and Bluetooth transmitter for the pool. Bonus package same as last year for guards.

**New Business:**

3. Discussed pool guard and management, we are aware that Kaitlyn Fehahlfer will not be returning to Utica Pool as Manager. We wish her well as she pursues her college career. We have some interest in some returning guards and Kate Hirshfeild from the management team. Kate has expressed that she would not like to be the "head manager" but asked if we could think about a "CO-Mang" team this year. We have tabled this request as we will wait until all applications are in next month before making any changes. The verbal interest for life guards from the following people Jake Bargen, Catlynn Bargen, John Fehlhfer, Ava Fischer, Jake Fehlhfer, Karly Naber and Kiley Rathjen.
4. Colette Stelling made a motion to request the purchase for the following items, Second by Autumn Walford, All ayes

from [www.homedepot.com](http://www.homedepot.com)

- a. Mesh Chairs, for pool x 4 @ \$ 59.00 each

from [www.lifeguardstore.com](http://www.lifeguardstore.com)

- b. Life jackets for pool guests ex small x 2 @ \$ 48.00 each , Small x 2 @ \$ 59.00 each
  - c. Rescue tubes 40 inch x 2 @ 43.00, 50 inch x 2 @ 47.50
  - D. Suites \$29-\$48 for Male and \$35-\$55 Female, Tshirts \$6- \$14
5. Results of the Survey Money we had 51 Village members fill out the survey. We reviewed and discussed all the results : Please see attached survey for results.
  6. We discuss that fundraising will be a big part of what the Village is waiting for the Parks and Pool for the future. There was talk about a lot of interest in a new pool and new baseball fields.
  7. Discussed being involved with helping to pull a plan together for the ballfields. All were in favor of being involved and helping as much as possible.
  8. We decided to present images of some of the ideas that people had put on the surveys and put an image and also prices to each park/pool project. We hope to have images and prices to the following parks for the public village meeting on April 11,2022 where village members can give us a direction for each park that has been presented.
  9. In May we will advise those who use the current Utica Pool FaceBook page that that page will no longer be available and direct them to the New Utica Parks and Pool page for any and all information
  10. The following members are working on the following parks/ Pool projects to get general images and general prices before the next meeting and public meeting. Groups are as follows;
    - a. Pool/Pool Park - Danae Soliz, Autumn Walford, Megan Outhet
    - b. North "Tower Park" Diana Tomes ,Kenna Kucera, Tori Gerihan
    - c. Baseball Field/ Park -Colette Stelling , Stephanie Cradick, Desi Perry
  11. Sharon Powell had made mention that she is not sure if the Village will have any money next year to put aside for the parks fund.
  12. Autumn motioned to adjourn 8:40pm Colette Stelling second : All Ayes

NEXT MEETING SCHEDULED FOR MARCH 14, 2022 @ 6:30pm IN VILLAGE AUDITORIUM



## **March 7, 2022 Board Meeting Maintenance Report**

- Final water tower design approval.
- Painting pool bath house floor?
- New sign for shop was installed.
- Scheduled service of HSP at water plant.
- Iowa pump was out to pull faulty pump at lift station, will provide quote to repair.
- Look over generator bids.
- Sewer checks taking place throughout the collection system.
- Monthly reports were filled out and turned in.
- Permission to install sign at compost site.
- Discuss on street parking.
- Wastewater class in Ashland was very informative, it was a good update on regs.
- NRD water report filled out and sent in for 2021
- Discuss sewer line capacity in South Park.

### **Action Items:**

## CLERK'S REPORT

26 disconnect letters sent. 21 Owners & 5 renters.

1 Door hangers No disconnects

- 1) Clerk will be a Clerk's school March 13-18
- 2) Clerk sent a letter about dogs barking at night.
- 3) The CCCFF grant application was submitted on 2/15/22  
We will not here back until 3/31/22 if we get the grant.
- 4) Should we proceed with citation that is not paid.

Village of Utica  
**Profit & Loss**  
 February 2022

	<u>Feb 22</u>
Ordinary Income/Expense	
Income	
General Income	
Compost Sales	334.50
Bank Interest	381.41
County Treasurer	13,119.32
Keno Proceeds	1,210.99
Licenses- Liquor, tobacco & dog	80.00
Sales Tax Collection Fee	18.29
Sales Tax revenue	12,548.25
TIF pass through	218.64
Auditorium Income	
Rent	75.00
Total Auditorium Income	<u>75.00</u>
Total General Income	27,986.40
Pool Income	
County Treasurer-Bond	3,017.63
Total Pool Income	3,017.63
Senior Center Income	
Interest Earned-CD	47.37
Meal Contributions	1,666.00
Meals on Wheels	60.00
Memorials	180.00
Rental fees	350.00
USDA reimbursement	177.10
Total Senior Center Income	2,480.47
Sewer Income	
Late Fee	200.00
Sewer Sales	7,154.00
Total Sewer Income	7,354.00
Water Income	
Late Fee	200.00
Shut off	70.00
Start up	60.00
Water-Commercial	1,068.65
Water Sales	14,279.87
Total Water Income	15,678.52
Streets Income	
State Highway Allocation	9,739.60
Total Streets Income	<u>9,739.60</u>
Total Income	<u>66,256.62</u>
Gross Profit	66,256.62
Expense	
General	
Betterment expenses	96.00
Dues & Fees	100.00
Law Enforcement	517.80
Bank & CC fees	24.00
Office Supplies	167.72
Postage	54.33
Professional Services	163.45
Publishing / Printing	87.33
TIF pass-through	218.64
Utilities	339.27
Auditorium	



Village of Utica  
**Profit & Loss**  
 February 2022

	<u>Feb 22</u>
Utilities	183.31
Total Auditorium	183.31
Library	
Utilities	193.26
Total Library	193.26
Senior Center-City paid	
Payroll	1,169.07
Payroll taxes	0.00
Profession Services	128.00
Utilities	748.08
Total Senior Center-City paid	2,045.15
General - Other	0.00
Total General	4,190.26
Payroll	
Employee Benefits	2,028.01
Payroll Taxes	6,352.13
Payroll Wages	11,552.37
Total Payroll	19,932.51
City Fire Dept	
Professional Services	33.00
Utilities	862.52
Total City Fire Dept	895.52
Rural Fire District	
Equipment Purchase	586.25
Fuel	251.78
Total Rural Fire District	838.03
Park	
Professional Services	33.00
Utilities	218.00
Total Park	251.00
Pool	
Supplies	0.00
Utilities	69.07
Total Pool	69.07
Senior Center	
Meals purchased	1,633.50
Payroll Wages	89.47
Payroll Tax	14.82
Supplies/Kitchen	43.90
Supplies/Printing	64.12
Raw Food	51.89
Repairs and maintainance	41.96
Total Senior Center	1,939.66
Sewer Dept	
Interest payment on Bond	286.88
Postage	100.00
Supplies & Parts	0.00
Utilities	313.06
Total Sewer Dept	699.94
Street Dept	

Village of Utica  
Profit & Loss  
February 2022

	<u>Feb 22</u>
Automobile Expense	2,121.46
Equipment repair	300.00
Fuel	62.01
Office Supplies	54.00
Professional Services	130.84
Small Tools	27.74
Street signs/markings	185.00
Uniform-Dylan	0.00
Uniform-Rick	0.00
Utilities	1,983.43
<b>Total Street Dept</b>	<b>4,864.48</b>
<b>Water Dept</b>	
Interest payment on Bond	286.87
Postage	100.00
Professional Services	82.00
Utilities	2,783.47
<b>Total Water Dept</b>	<b>3,252.34</b>
<b>Total Expense</b>	<b>36,932.81</b>
<b>Net Ordinary Income</b>	<b>29,323.81</b>
<b>Net Income</b>	<b>29,323.81</b>



Utica Keno  
January, 2022

Gross Sales	<u>100.00%</u>	<u>\$13,677.90</u>
Prizes (Payouts)	<u>77.1463%</u>	<u>\$10,552.00</u>
Operator Commission	<u>14.0000%</u>	<u>\$1,914.91</u>
Add'l Amt. owed oper....		\$0.00
City Share	<u>8.8537%</u>	<u>\$1,210.99</u>
Uncollected Winnings	<u>0.0000%</u>	<u>\$0.00</u>
State+Uncoll.+City Total to city		<u>\$1,210.99</u>
To RESERVE FUND>	<u>\$0.00</u>	
Amount avail in reserve...	\$0.00	
<b>Amt. prev owed oper..</b>	\$0.00	
amt.paid back this month...	<u>\$0.00</u>	
Amt. now owed operator....	<b>\$0.00</b>	