

Utica Nebraska

Village Board of Trustees

April 4, 2022 Regular Meeting

The Village Board of Trustees met in regular session on April 4, 2022 at 7:00 pm in the Auditorium. Notice of this meeting was given in advance by posting in three designated places and advance notification of the trustees by delivery. Roll call was answered by Trustees Swanson, Daehling, Baack, Powell and Micek.

The Pledge of Allegiance was recited.

Chair stated that the Open Meetings Act is located on the back wall for review.

The agenda was approved by a motion from Micek second Baack. RCV: Ayes: Baack, Powell, Daehling, Micek & Swanson. Nays: None Abstain: none. Passed.

Motion Powell, second Baack to accept minutes of the March 7, 2022 regular meeting. RCV: Ayes: Baack, Powell, Daehling, Micek & Swanson. Nays: None Abstain: none. Passed.

Public Comments: None

New Business:

- 1/2) Raegen Hain running for County Commissioner and John Lyons running for County Attorney introduced themselves.
- 3) Nick Bloebaum asked about getting an ordinance to allow chickens within the Village. Board members to consider this and bring their opinions to the next meeting.
- 4) A hearing was opened at 7:15 to discuss an application from Abby Redfield for a Special Use Permit for a childcare center in the Zima subdivision. Redfield presented her plan, followed by discussion of the board members and the residents of Utica. Motion Powell, seconded by Daehling to end the hearing and bring the matter to a vote. RCV: Ayes: Powell, Daehling, & Swanson. Nays: Micek & Baack Abstain: none. Passed. Motion Powell, seconded by Daehling to approve a Special Use Permit to Abby Redfield for a Childcare Center in the Zima subdivision. RCV: Ayes: Powell, Daehling, & Swanson. Nays: Micek & Baack Abstain: none. Passed Hearing closed at 8:50
- 5) Don Olson explained changing streetlights to LED by Norris Public Power. Motion Powell, seconded by Daehling to have the streetlights changed to LED. RCV: Ayes: Baack, Powell, Daehling, Micek & Swanson. Nays: None Abstain: none. Passed.
- 6) Updates were given on the Ballfield concession stand /Park shelter. Utica was not awarded the CCCFF grant that was applied for in February. Motion Daehling, seconded by Powell to withdraw grant funds committed by the Village for the CCCFF grant and revisit in the future. RCV: Ayes: Baack, Powell, Daehling, Micek & Swanson. Nays: None Abstain: none. Passed.
- 7) Motion Baack, seconded by Daehling to approve Utica, Nebraska Blight & Substandard Determination Study & General Redevelopment Plan. Redevelopment Area #2 from November 2013. RCV: Ayes: Baack, Powell, Daehling, Micek & Swanson. Nays: None Abstain: none. Passed.
- 8) Property does not qualify for an Expedited application. No action taken.
- 9) Motion Micek, seconded by Baack to approve Kelly Hoffschneider as our Village Attorney until December reorganization meeting. RCV: Ayes: Baack, Powell, Daehling, Micek & Swanson. Nays: None Abstain: none. Passed.

- 10) Discussed possibility of working with Village Attorney on prosecuting citations.
- 11) Motion Micek, seconded by Baack to approve Kelly Hartshorn as this season's ballfield manager. RCV: Ayes: Baack, Powell, Daehling, Micek & Swanson. Nays: None Abstain: none. Passed.
Motion Baack, seconded by Micek to approve \$15.00 per hour for ballfield manager. RCV: Ayes: Baack, Powell, Daehling, Micek & Swanson. Nays: None Abstain: none. Passed.
- 12) Motion Powell, seconded by Baack to appoint Jay Stelling and Randy Dvorak to the Planning Commission. RCV: Ayes: Baack, Powell, Daehling, Micek & Swanson. Nays: None Abstain: none. Passed.
- 13) Motion Powell, seconded by Daehling to apply for ARPA funds from the county. One application for a generator at the lift station and a second application for main water and sewer lines for the nursing home development. RCV: Ayes: Baack, Powell, Daehling, Micek & Swanson. Nays: None Abstain: none. Passed.
- Fire Dept. Report:** Curt reported he went to a Leadership symposium in Kearney, the Fire Dept is signed up with Seward County Gives, and new air packs have been purchased. Motion Powell, seconded by Baack to accept Todd Murphy as a member of the Utica Fire Department. RCV: Ayes: Baack, Powell, Daehling, Micek & Swanson. Nays: None Abstain: none. Passed. Motion Baack, seconded by Powell to approve the Fire Dept. report. RCV: Ayes: Baack, Powell, Daehling, Micek & Swanson. Nays: None Abstain: none. Passed.
- Sheriff Report:** Was examined by the board. Motion Micek, seconded by Powell to approve the Sheriff's report. RCV: Ayes: Baack, Powell, Daehling, Micek & Swanson. Nays: None Abstain: none. Passed.
- Zoning Inspector Report:** Reports he approved applications from K. Starostka, R. Hemphill, and L Garcia. Motion Micek, seconded by Powell to approve the Zoning Inspector report. RCV: Ayes: Baack, Powell, Daehling, Micek & Swanson. Nays: None Abstain: none. Passed.
- Chair Report:** Reports trees will be ordered and planted in May. That he would sign final approval of water tower design. Motion Micek, seconded by Daehling to approve Chair report. RCV: Ayes: Baack, Powell, Daehling, Micek & Swanson. Nays: None Abstain: none. Passed.
- Park Report:** Attached and made a part hereof. Motion Baack, seconded by Micek to approve wages set by Park board as per their attached 3-14-22 meeting report. RCV: Ayes: Baack, Powell, Daehling, Micek & Swanson. Nays: None Abstain: none. Passed. Motion Micek, seconded by Baack to contract a Red Cross instructor for returning guards not to exceed \$200. RCV: Ayes: Baack, Powell, Daehling, Micek & Swanson. Nays: None Abstain: none. Passed. Motion Powell, seconded by Baack to approve free admission to the pool July 29th for Utica Fun Day. RCV: Ayes: Baack, Powell, Daehling, Micek & Swanson. Nays: None Abstain: none. Passed. Motion Baack, seconded by Daehling to approve Park report. RCV: Ayes: Baack, Powell, Daehling, Micek & Swanson. Nays: None Abstain: none. Passed.
- Maintenance Report:** Attached and made a part hereof. Motion Baack, seconded by Micek to approve Maintenance report. RCV: Ayes: Baack, Powell, Daehling, Micek & Swanson. Nays: None Abstain: none. Passed.
- Clerk Report:** Attached and made a part hereof. Motion Baack, seconded by Powell to approve the Clerk's report. RCV: Ayes: Baack, Powell, Daehling, Micek & Swanson. Nays: None Abstain: none. Passed.
- Treasurer Report:** Attached and made a part hereof. Motion Baack, seconded by Daehling to approve Treasurer's report. RCV: Ayes: Baack, Powell, Daehling, Micek & Swanson. Nays: None Abstain: none. Passed.

Keno Report: Attached and made a part hereof. Motion Baack, seconded by Daehling to approve Keno report. RCV: Ayes: Baack, Powell, Daehling, Micek & Swanson. Nays: None Abstain: none. Passed.

Claims were reviewed. Motion Baack, second Powell to approve all claims except Mid-American. RCV: Ayes: Baack, Powell, Daehling, Micek & Swanson. Nays: None Abstain: none. Passed.

Motion Baack, second Powell to approve Mid-American claims. RCV: Ayes: Baack, Powell, Daehling & Swanson. Nays: None Abstain: Micek. Passed

Motion Baack , second Powell to adjourn at 10:25 pm. RCV: Ayes: Baack, Powell, Daehling, Micek & Swanson. Nays: None Abstain: none. Passed.

Claims: Verizon, services 153.57; Kopchos, services 177; R Cradick, rent 1200; Seward County Sheriff, services 517.80; Great Plains Pest, services 220; Jackson Services, services 51.29; Central Valley Ag, fuel 770.22; C. Stelling, postage 95.80; Beaver Hardware, supplies 133.37; International Institute Municipal Clerks, dues 170; M. Mullally, services 160; E Slauter, mileage 54.99; TNT, meals 473; St Paul Lutheran, meals & supplies 1693.20; CNA Surety, fees 100; Ramada, education 464.75; Tommy's, education 15.26; Subway, education 8.92; Sin City Grill, education 15.7; Images Grill, education, HD Supply, supplies 218.60; Walmart, supplies 222.22; DollarTree, supplies 40.01; Micro Essential Labs, supplies 73.20; Lee Enterprises, publishing 499.84; Black Hills energy, services 1127.22; Windstream, services 755.96; Seward County independent, services 86.25; Pac N Save, supplies 57.49; York County mutual aid, services 500; Naber's Locksmith, services 375; Volzke Corporation, supplies 28.36; gWorks, fees 6000; Filament Essential Services, services 2000; Blue Valley Public Safety, services 1153; Sargent Drilling, services 13477.18; Mierau & Co, services 100; North Office Supply, printing 114.90; Aqua-Chem, supplies 262.20; Advanced Office Automation, supplies 1368; Top Knotch Tree Service, services 250; Nebraska Public Health Environment, services 33; One-Call Concepts, services 3550; All Road Barricades, signs 82.84; Mid-American Research, supplies 3694; Iowa Pumps Works, supplies 808.75; NE Dept of Revenue, Keno fees 100; Norris Public Power, services 4615.40; First Bank of Utica, fee 9; Wages 13220.06; Benefits 3259.41; payroll taxes 2190.56.

PARK BOARD MEETING - MARCH 14TH

1 message

Colette Stelling <thecoltscorral@gmail.com>
To: Becky Sandman <uticanebraska1@gmail.com>

Tue, Mar 22, 2022 at 11:22 AM

March 14th,2022**Utica Parks & Pool Board Meeting**

The Utica Parks & Pool Board met on March 22,2022 at the Village of Utica Auditorium . In attendance were Desi Perry, Colette Stelling, Danae Soliz, Autumn Walford, Megan Outhet, and Village Board member Sharon Powell, absent Kenna Kucera (maternity leave). Also present was Diana Tomes, as an advisory volunteer absent Stephanie Cradick (advisory volunteer).

Meeting was called by Autumn Walford @ 6:45pm

Approval of minutes from previous meeting February 22,2022 Autumn made motion, Colette Second, All Ayes

Old Business:

1. Play it Forward all supplies were picked up at all locations. Set up March 27th at 9:30am open doors at 10:30am-1pm

New Business:

1. Application for Lifeguards 2022 swimming seasons all applications where reviewed.
2. Danae made a motion/Tori second to up base pay to \$10.50 per hour to be to be competitive pay for this year to \$10.50 an hour - ALL AYES
3. Colette made a motion and Desy second to hire the following lifeguards pending they pass all their classes and Village board approves all hires . The non management guards will be notified due to most of the high school kids being in sports to accommodate their schedules. We will not assure them any type of set hours per week. Manager \$16.25 hr, Asst.Manager \$14.00hr, Second year guards - \$10.75hr.First year guards \$10.50hr. Sub guard \$12.00, sub manger guard \$15.25. And that we don't exceed more than 4 guards during peak pool hours and 3 guards during regular swimming hours. - ALL AYES
4. Colette made a motion and Autumn Second that we get a in-house certified red cross/aid trainer for returning guards to not exceed \$200 total , All AYES
5. Utica days Friday July 29th UCC will have this night down at the pool. The Park committee will provide games around the pool area and in the pool
 - a. Scaverhunt 6-6:30 check in at 6pm at the pool
 - b. 6:30- 8pm pool games check in at 6:30 at the pool
 - c. Hurts donuts will be down at the pool parking lot selling donuts time TBA. We will be doing a pre-sale donuts that will be delivered by the Hurts truck all proceeds for Hurts donuts will go toward pool/park fund.

6. The Parks/Pool Committee and Utica days committee have asked the Village if there could be free admission all day on Friday July 29th for Utica day fun.
7. Pool/Pool Park - Danae Soliz, Autumn Walford, Megan Outhet North "Tower Park" Diana Tomes ,Kenna Kucera, Tori Gerihan Baseball Field/ Park -Colette Stelling , Stephanie Cradick, Desi Perry - Each committee did a small presentation on the starts of ideas for the Public Town meeting they will present on April 11th.
 - a. Danae said we could ask if Dan Tesar could help us in- large photos for the town meeting to help save on cost.
8. Meeting Adjourned at 9:15pm

NEXT MEETING SCHEDULED FOR APRIL 11, 2022 @ 6:30 OPEN TOWN MEETING IN VILLAGE AUDITORIUM FOLLOWED BY MINI DEBRIEF MEETING FOLLOWING TOWN MEETING.

April 4, 2022 Board Meeting Maintenance Report

- Sewer lift station was cleaned and pump was repaired. Everything is working well again.
- No parking signs were installed on 4th street. From C to D street.
- Compost site sign installed
- HSP at water treatment plant was pulled and repaired/replaced.
- Storm sewer spillways were cleaned out.
- Sewer checks taking place throughout the collection system.
- Monthly reports were filled out and turned in.
- Paint for swimming pool and bath house floors was ordered, we will begin work at pool soon.
- Pool operator training w/ Aqua chem is tentatively scheduled for May 24th
- Update/Discuss South Park sewer

Action Items:

CLERK'S REPORT

22 disconnect letters sent. 15 Owners & 7 renters.

5 Door hangers 0 Disconnect.

- 1) SCCDP business luncheon 4/28/22 Utica honored for 140 years
- 2) Sheriff report has EMS-fire calls on it.
- 3) March 2005 CD opened Now 2811.34. Who's is it?

Utica Keno
February, 2022

Gross Sales	<u>100.00%</u>	<u>\$15,523.00</u>
Prizes (Payouts)	<u>70.0832%</u>	<u>\$10,879.01</u>
Operator Commission	<u>14.0000%</u>	<u>\$2,173.22</u>
Add'l Amt. owed oper....		\$0.00
City Share	<u>15.9168%</u>	<u>\$2,470.77</u>
Uncollected Winnings	<u>0.0000%</u>	<u>\$0.00</u>
State+Uncoll.+City Total to city		<u>\$2,470.77</u>
To RESERVE FUND>	<u>\$0.00</u>	
Amount avail in reserve...	\$0.00	
Amt. prev owed oper..	\$0.00	
amt.paid back this month...	<u>\$0.00</u>	
Amt. now owed operator....	\$0.00	

Village of Utica
Profit & Loss
 March 2022

	<u>Mar 22</u>
Ordinary Income/Expense	
Income	
General Income	
Compost Sales	429.75
Bank Interest	449.45
County Treasurer	5,703.51
Franchise payments	25,427.14
Keno Proceeds	2,470.77
Licenses- Liquor, tobacco & dog	305.00
Miscellaneous Income	669.05
Sales Tax Collection Fee	14.14
Sales Tax revenue	10,427.96
State Equalization	6,812.13
Zoning Permits	161.00
Total General Income	<u>52,869.90</u>
Park Income	
Fund raiser	144.00
Total Park Income	<u>144.00</u>
Pool Income	
County Treasurer-Bond	1,115.71
Total Pool Income	<u>1,115.71</u>
Senior Center Income	
Fundraising - donations	2,850.00
Interest Earned-CD	1.00
Meal Contributions	2,301.00
Meals on Wheels	630.00
Memorials	50.00
Rental fees	430.00
State/Federal	1,500.00
USDA reimbursement	196.00
Total Senior Center Income	<u>7,958.00</u>
Sewer Income	
Late Fee	180.00
Sewer Sales	9,064.00
Total Sewer Income	<u>9,244.00</u>
Water Income	
Late Fee	180.00
Start up	20.00
Water-Commercial	1,347.02
Water Sales	17,936.63
Total Water Income	<u>19,483.65</u>
Streets Income	
State Highway Allocation	9,765.87
Total Streets Income	<u>9,765.87</u>
Total Income	<u>100,581.13</u>
Gross Profit	100,581.13
Expense	
General	
Dues & Fees	100.00
Law Enforcement	517.80
Bank & CC fees	9.00
Education	60.62
Office Supplies	14.98
Postage	19.19

Village of Utica
Profit & Loss
 March 2022

	<u>Mar 22</u>
Professional Services	1,213.45
Publishing / Printing	559.92
Utilities	276.17
Auditorium	
Utilities	166.21
Total Auditorium	166.21
Library	
Utilities	177.48
Total Library	177.48
Senior Center-City paid	
Payroll	1,712.19
Payroll taxes	220.32
Profession Services	98.00
Repairs & Maint.	309.18
Utilities	532.45
Total Senior Center-City paid	2,872.14
Total General	5,986.96
Payroll	
Employee Benefits	879.75
Payroll Taxes	4,149.36
Payroll Wages	17,926.80
Total Payroll	22,955.91
City Fire Dept	
Professional Services	33.00
Utilities	793.20
Total City Fire Dept	826.20
Rural Fire District	
Fuel	29.10
Total Rural Fire District	29.10
Park	
Professional Services	33.00
Supplies	218.60
Utilities	215.00
Total Park	466.60
Pool	
Permits	80.00
Utilities	71.48
Total Pool	151.48
Senior Center	
Meals purchased	1,875.50
Payroll Wages	86.58
Payroll Tax	14.34
Supplies/Kitchen	86.46
Supplies/Printing	346.74
Raw Food	42.85
Repairs and maintenance	199.50
Total Senior Center	2,651.97
Sewer Dept	
Chemicals	1,756.00
OMR Contribution	360.00
Postage	38.39
Supplies & Parts	808.75

Village of Utica
Profit & Loss
March 2022

	<u>Mar 22</u>
Utilities	286.51
Total Sewer Dept	3,249.65
Street Dept	
Fuel	255.00
Office Supplies	20.07
Professional Services	53.84
Street signs/markings	279.10
Supplies & Parts	168.93
Utilities	1,899.53
Total Street Dept	2,676.47
Water Dept	
Postage	38.39
Professional Services	289.00
Repairs - Maint.	675.44
Utilities	3,949.17
Total Water Dept	4,952.00
Total Expense	43,946.34
Net Ordinary Income	56,634.79
Net Income	<u>56,634.79</u>