

Utica Nebraska

Village Board of Trustees

June 6, 2022 Regular Meeting

The Village Board of Trustees met in regular session on June 6, 2022 at 7:00 pm in the Auditorium. Notice of this meeting was given in advance by posting in three designated places and advance notification of the trustees by delivery. Roll call was answered by Trustees Daehling, Baack, Powell and Micek. Absent: Swanson

The Pledge of Allegiance was recited.

President stated that the Open Meetings Act is located on the back wall for review.

The agenda was approved by a motion from Micek, second Powell. RCV: Ayes: Baack, Powell, Daehling, & Micek. Nays: None Abstain: none. Passed.

Motion Powell, second Micek to accept minutes of the May 2, 2022 regular meeting. RCV: Ayes: Baack, Powell, Daehling, & Micek. Nays: None Abstain: none. Carried.

Public Comments: None

New Business:

- 1) Nick Bloebaum and Todd Murphy spoke for adopting an ordinance to allow chickens within the Village limits. Motion Micek, seconded by Powell to look at ordinances from York, Hastings and Lincoln to put an ordinance together for the next meeting. RCV: Ayes: Baack, Powell, Daehling, & Micek. Nays: None Abstain: none. Carried.
- 2) Mike Fehlhafer spoke about the property at 1085 G street not meeting the deadlines put forth in the agreement. Brian Lauterbaum explained the delays in demolishing the house and bringing the property to grade.
- 3) Discussed proceeding with the ballfield survey, but this is being put on hold as to a possible different location being considered. Motion Powell, seconded by Micek to pursue acquiring new location. RCV: Ayes: Baack, Powell, Daehling, & Micek. Nays: None Abstain: none. Carried
- 4) Motion Micek, seconded by Powell to look into funding from SRF for planning grants. RCV: Ayes: Baack, Powell, Daehling, & Micek. Nays: None Abstain: none. Carried
- 5) Sheriff contract was discussed. Motion Micek, seconded by Powell to approve the signing of the Sheriff's contract. RCV: Ayes: Baack, Powell, Daehling, & Micek. Nays: None Abstain: none. Carried
- 6) There is no Zito tower. Therefore there is nothing for an outside company to manage.
- 7) No action. Contract not available for review at this meeting.
- 8) Resolution 2022-2 for the adoption of the Village of Utica Flexible Benefits Plan cafeteria plan. Motion Micek, seconded by Powell to approve Resolution 2022-2. RCV: Ayes: Baack, Powell, Daehling, & Micek. Nays: None Abstain: none. Carried
- 9) Nuisance properties were discussed. Motion Micek, seconded by Powell that nuisance reports will go through the Village Clerk, Rita Maier and Travis Grantski of the Sheriff's department. RCV: Ayes: Baack, Powell, Daehling, & Micek. Nays: None Abstain: none. Carried
- 10) Discussed Health insurance plan from LONM. Tabled until next meeting.

- 11) Discussed comp time. Motion Micek, seconded by Daehling that the Village Clerk should work on the Employee Handbook as time permits. RCV: Ayes: Baack, Powell, Daehling, & Micek. Nays: None Abstain: none. Carried
- 12) Discussed Handicap parking. Motion Micek, seconded by Daehling to approve 1 handicap parking place between the bank and the bowling alley. RCV: Ayes: Baack, Powell, Daehling, & Micek. Nays: None Abstain: none. Carried

Fire Dept. Report Curt Deremer reported 2 fire & 4 rescue calls for May. The department is going to use lamresponding for their calls and that badges have been ordered for new members. Motion Micek, seconded by Powell to accept the Fire report. RCV: Ayes: Baack, Powell, Daehling, & Micek. Nays: None Abstain: none. Carried

Sheriff Report: Was examined by the board. Motion Powell, seconded by Daehling to accept the Sheriff report. RCV: Ayes: Baack, Powell, Daehling, & Micek. Nays: None Abstain: none. Carried

Zoning Inspector Report: Motion Micek, seconded by Powell to approve zoning permits for, Grantski, Ford, Lauterbach, Bandt, & Zimmerman. RCV: Ayes: Baack, Powell, Daehling, & Micek. Nays: None Abstain: none. Carried Motion Micek, seconded Powell to approve recommendations of the Board of Adjustment for Lauterbach and Trailer park. RCV: Ayes: Baack, Powell, Daehling, & Micek. Nays: None Abstain: none. Carried. Motion Micek, seconded by Powell to allow Dylan Wiemer to help Baack with zoning permits, he'll be paid the same as Baack and can sign off on permits if necessary. RCV: Ayes: Baack, Powell, Daehling, & Micek. Nays: None Abstain: none. Carried. Motion Daehling, seconded by Powell to waive assessing a fine against Lauterbach for not demolishing the house and bringing property to grade in the 60-day deadline. RCV: Ayes: Baack, Powell, Daehling, & Micek. Nays: None Abstain: none. Carried.

Chair Report: None

Park Report: Attached and made a part hereof. Motion Powell, seconded by Micek to pay Lamp Rynearson to do a visual assessment & prepare 1-2 pool concepts from the Park operating budget. RCV: Ayes: Baack, Powell, Daehling, & Micek. Nays: None Abstain: none. Carried Motion Daehling, seconded by Micek to accept the Park report. RCV: Ayes: Baack, Powell, Daehling, & Micek. Nays: None Abstain: none. Carried

Maintenance Report: Attached and made a part hereof. Motion Powell, seconded by Daehling for the maintenance department to purchase a sewer jetter nozzle. RCV: Ayes: Baack, Powell, Daehling, & Micek. Nays: None Abstain: none. Carried. Motion Micek, seconded by Powell to accept the Maintenance report. RCV: Ayes: Baack, Powell, Daehling, & Micek. Nays: None Abstain: none. Carried.

Clerk Report: Attached and made a part hereof. Motion Powell, seconded by Daehling to pay the expenses for the Clerk to attend the LONM conference June 16 & 17. RCV: Ayes: Baack, Powell, Daehling, & Micek. Nays: None Abstain: none. Carried. Next Trustee's meeting will be July 11. Motion Daehling, seconded by Powell to accept the Clerk's report. RCV: Ayes: Baack, Powell, Daehling, & Micek. Nays: None Abstain: none. Carried

Treasurer Report: Attached and made a part hereof. Motion Powell, seconded by Daehling to accept the Treasurer's report. RCV: Ayes: Baack, Powell, Daehling, & Micek. Nays: None Abstain: none. Carried.

Keno Report: Attached and made a part hereof. Motion Powell, seconded by Daehling to accept Keno report. RCV: Ayes: Baack, Powell, Daehling, & Micek. Nays: None Abstain: none. Carried

Claims were reviewed. Motion Powell, seconded by Daehling to approve all claims except Mid-American. RCV: Ayes: Baack, Powell, Daehling, & Micek. Nays: None Abstain: none. Carried
Motion Powell, seconded by Daehling to approve Mid-American claims. RCV: Ayes: Baack, Powell, & Daehling. Nays: None Abstain: Micek. Carried.

Motion Powel , seconded by Micek to adjourn 10:49pm. RCV: Ayes: Baack, Powell, Daehling, & Micek. Nays: None Abstain: none. Carried.

Next Board of Trustees' meeting will be held July 11, 2022

Claims: Quadiant Finance USA, postage 345.97; Centennial Public School, license 20; Aqua-Chem, supplies 2004.30; A. Walford, supplies 120.05; Windstream, services 1012.97; Central Valley Ag, supplies 631.42; Verizon, services 153.52; Jackson Services, services 51.29; Utica Parts & Service, repairs 175.75; Pac N Save, supplies 531.42; Seward County Sheriff, services 517.80; TNT, services 858; St Paul Lutheran, services 894.88; Beaver Hardware, supplies 255.53; Black Hills Energy, services 440.22; Dollar Tree, supplies 20.94; Dollar General, supplies 7; Webstaurant Store, supplies 63.43; USPS, supplies 333.93; Walmart, supplies 368.69; Lifeguard Store, supplies 622.08; Fehlhafer's Inc., postage 18.31; York Ace Hardware, supplies 105.97; Fastenal, supplies 34.63; Seward County Independent, services 25.47; Kopchos, services 338; Great Plains Pest Mgmt., services 295; C Stelling, supplies 697.42; Interstate Welding, services 180; Faller Landscape, supplies 284.98; Volzke Corp., supplies 22.14; Nebraska Generator, services 733.74; Sargent Drilling, services 374.50; General Fire & Safety, services 1937.55; Mierau, services 100; Barco Municipal Products, supplies 165.47; Advanced Office Automation, services 40.40; Vesperis, supplies 267.50; NE Public Health Environmental, services 33; Lincoln Winwater Works, supplies 700; Hoffschneider Law, services 450; Mid-American Research, supplies 925.25; Sandry Fire Supply, equipment 330; League of Nebraska Municipalities, education 377; Centennial Public School, services 400; Norris Public Power, services 4265.01; Seward County Treasurer, fee 10; First Bank, fee 9; Wages, 15474.64; Benefits, 2026.82; payroll taxes, 3051.

May 9th, 2022

Utica Parks & Pool Board Meeting

The Utica Parks & Pool Board met on May 9th at the Village Auditorium at 7pm. Roll call was answered by Autumn Walford, Colette Stelling, Desi Perry, Tori Gierhan, Kenna Kuchera, Danae Soliz, Stephine Cradick, Dianna Tomes. Attending Village Board member Sharron Powel.

Agenda was approved by a motion from Autumn, second by Danae. RCV: Autumn, Colette, Desi, Tori, Kenna, Danae, Stephine, Dianna Nays: None Abstain: none. Passed
Motioned by Autumn, second by Dianna to Accept the Minute of the April 11, 2022 meeting. RCV; Autumn, Colette, Desi, Tori, Kenna, Danae, Stephine, Dianna. Nays: None Abstain: none. Passed

Unfinished Business

1. A Fundraising report was given and Play It Forward raised \$274.00. Current total with the Un-fundraiser is \$1,880.00
2. The park and pool email will be available for public use to communicate with the board as well as Danae communicating with the life guards. All other email correspondence will be done through personal email as to not clog UPP email with unnecessary email.

New Business

1. Summer meeting dates were decided
Sunday June 5th @ 6:30
Sunday July 10th @ 6:30
August 7th NO MEETING
2ND MONDAY OF EACH MONTH @ 6:30 CONTINUING THROUGH DECEMBER 2022
2. Response from last and final public survey. This was a much more successful survey. 101 responses. Surveys show the community feels our first priority should be our pool and concession stand at the ball field. As well as many great opinions for us to consider moving forward. Surveys will be available in the Village office for the public if needed.
3. Sharon asked what we would like to do with the 10,000 that was misappropriated . Motion made by Autumn, Second by Kenna to keep the 10,000 in the Park Improvement Fund. RCV: Autumn, Colette, Desi, Tori, Kenna, Danae, Stephine, Dianna. Nays: None Abstain: none. Passed
4. Discussion was had regarding what we could currently do to accommodate Lane or anyone else with the bath house as it is. Colette will speak with Lisa about what we may be able to do to help accommodate, without too much construction change until a new bathhouse is determined. This Board decided to ok rails in the stalls if needed.
5. We need to work on a plot map of know memorial trees in the park

6. 2022 Utica Pool Brochures will go home to the Centennial Oldest and Only list as well as St. Paul Students, Prairie Roots and Lynette Daycares.

7. Discussed the proposal from Andy Smith from Lamp Rynearson in the amount of \$2,800.00 to provide service written in the scope of the proposal. Motion by Autumn, 2nd by Colette to accept said proposal and bring to the Utica Village Board to ask for final approval. RCV: Autumn, Colette, Desi, Tori, Kenna, Danae, Stephine, Dianna. Nays: None Abstain: none. Passed

Treasure Report: Account Balance as of date of this meeting \$15,830.47. 2021 Pool Concessions \$712.36 - Expenses \$221.04 = Profit \$491.32

North Park Report: North park will be added to the Strategic Plan

Ballfield Report: Colette is expecting 2 survey bids by May 17, 2022. Discussed volunteering for concession work for the 8U and Pony tournament in June.

Pool/Park Report: Autumn and Colette will work on getting pool concessions purchased. Autumn presented a proposal from Andy Smith from Lamp Rynearson. Autumn and Sharon met with Ryan Dalton from Cunningham Recreation/Game Time. Ryan was able to look over the park property and will be rendering a plan for equipment placement.

2021 Pool Report Danae: CPR course is organized. Training day is scheduled. Opening Memorial Day Weekend pending leak repair. Utica Pool brochures have been distributed to students at Centennial, St. Paul, Prairie Roots, and Lynettes Daycare.

Next meeting will be Sunday June 5th. 2022, 6:30 at village auditorium

Adjourned 9:10 pm

June 6, 2022 Board Meeting Maintenance Report

- Pool Update.
- Generator Update.
- Work has started on the water tower, they will be working on the interior first and then exterior.
- With water tower out of service we ask residents to use only water that is necessary and follow watering restrictions.
- Riser rings for sewer manhole were ordered, they will be here soon and installed.
- Weed spraying continues when wind allows.
- We are working on building a frame for library sign and will install soon.
- Mosquito fogger was calibrated in preparedness for season, and chemical was ordered.
- Discuss compost site issues.
- Sewer checks taking place throughout the collection system.
- Monthly reports were filled out and turned in.

Action Items:

- Purchase Sewer Jetter Nozzle

CLERK'S REPORT

6-6-22

28 disconnect letters sent. 19 Owners & 9 renters.
6 Door hangers 0 disconnects

- 1) Presentation of picture from LaVern Stuhr & Joyce Schriener
- 2) Register for the general election.
- 3) Leagues Financial conference. June 16-17th
- 4) Nuisances Barking dogs. Litter letter.
- 5) Pay Leak Investigators before warranty work done?
- 6) Ball park maintenance person?
- 7) Next meeting: First Monday is July 4th. When do you want the meeting to be?

Village of Utica
 Profit & Loss
 May 2022

	May 22	
Ordinary Income/Expense		
Income		
General Income		
Compost Sales	371.00	
Bank Interest	463.57	
County Treasurer	66,183.01	
Franchise payments	5.00	
Licenses- Liquor, tobacco & dog	10.00	
Miscellaneous Income	1,095.11	- 1065.11 Lien pmt
Sales Tax Collection Fee	15.57	- 30.00 Return check fee
Sales Tax revenue	7,762.88	
TIF pass through	2,667.06	
Total General Income	78,573.20	
Park Income		
Donation	200.00	
RV camp fee	340.00	
Total Park Income	540.00	
Pool Income		
Admissions	2,691.58	
Concessions	91.00	
Lessons	325.00	
County Treasurer-Bond	17,950.23	
Reimbursement	100.80	- for suits from guards.
Total Pool Income	21,158.61	
Senior Center Income		
Fundraising - donations	90.00	
Interest Earned-CD	45.92	
Meal Contributions	1,477.00	
Meals on Wheels	200.00	
Memorials	100.00	
Rental fees	200.00	
State/Federal	1,500.00	
USDA reimbursement	228.90	
Total Senior Center Income	3,841.82	
Sewer Income		
Late Fee	90.00	
Sewer Sales	7,844.00	
Total Sewer Income	7,934.00	
Water Income		
Late Fee	90.00	
Start up	40.00	
Water Bulk	40.00	
Water-Commercial	1,118.41	
Water Sales	16,508.50	
Total Water Income	17,796.91	
Streets Income		
Sales Tax revenue	1,494.72	
Total Streets Income	1,494.72	
Total Income	131,339.26	
Gross Profit	131,339.26	
Expense		
General		
Dues & Fees	797.60	
Law Enforcement	517.80	

Village of Utica
 Profit & Loss
 May 2022

	<u>May 22</u>	
Bank & CC fees	9.00	
Education	377.00	
Insurance Expense	591.21	
Keno operating	2,086.45	
Miscellaneous Expense	200.00	← Centennial for
Office Supplies	16.60	liquor license
Postage	72.64	
Professional Services	623.45	
Publishing / Printing	37.44	
TIF pass-through	2,667.06	
Utilities	305.04	
Auditorium		
Utilities	111.32	
Total Auditorium	<u>111.32</u>	
Library		
Repairs & Maintenance	230.00	← Sign
Utilities	144.04	
Total Library	<u>374.04</u>	
Senior Center-City paid		
Payroll	872.39	
Payroll taxes	580.81	
Profession Services	128.00	
Utilities	372.04	
Total Senior Center-City paid	<u>1,953.24</u>	
Total General	10,739.89	
Payroll		
Employee Benefits	1,944.26	
Payroll Taxes	5,859.16	
Payroll Wages	12,344.82	
Total Payroll	<u>20,148.24</u>	
City Fire Dept		
Professional Services	33.00	
Utilities	674.79	
Total City Fire Dept	<u>707.79</u>	
Rural Fire District		
Equipment Purchase	30,787.00	← Air packs
Fuel	214.30	
Repair and Maintenance	1,080.44	
Total Rural Fire District	<u>32,081.74</u>	
Park		
Payroll wages	701.91	
Professional Services	33.00	
Repairs and Maintenance	12.99	
Utilities	419.00	
Total Park	<u>1,166.90</u>	
Pool		
Supplies	1,044.70	
Repairs & Maintenance	170.20	
Utilities	73.48	
Total Pool	<u>1,288.38</u>	
Senior Center		
Activities	66.50	
General Supplies/Printing	462.35	

Village of Utica
Profit & Loss
 May 2022

	<u>May 22</u>	
Meals purchased	1,564.00	
Payroll Wages	124.10	
Payroll Tax	20.56	
Supplies/Kitchen	575.19	
Raw Food	25.03	
Repairs and maintenance	0.00	
Total Senior Center	<u>2,837.73</u>	
Sewer Dept		
Chemicals	852.75	
Postage	100.00	
Professional Services	1,775.00	- Clean + vac
Repairs and Maintenance	29.99	lift station
Supplies & Parts	246.00	
Utilities	270.57	
Total Sewer Dept	<u>3,274.31</u>	
Street Dept		
Automobile Expense	0.00	
Equipment Purchase	10,119.66	D.P. on generator
Equipment repair	141.34	
Fuel	1,390.85	
Office Supplies	7.73	
Professional Services	53.84	
Supplies & Parts	67.36	
Utilities	1,725.75	
Total Street Dept	<u>13,506.53</u>	
Water Dept		
Postage	100.00	
Professional Services	493.00	
Repairs - Maint.	261.16	
Supplies & parts	19.09	
Utilities	2,181.91	
Total Water Dept	<u>3,055.16</u>	
Total Expense	<u>88,806.67</u>	
Net Ordinary Income	<u>42,532.59</u>	
Net Income	<u><u>42,532.59</u></u>	

Utica Keno

April, 2022

Gross Sales	<u>100.00%</u>	<u>\$11,498.85</u>
Prizes (Payouts)	<u>104.1448%</u>	<u>\$11,975.46</u>
Operator Commission	<u>14.0000%</u>	<u>\$1,609.84</u>
Add'l Amt. owed oper....		\$0.00
City Share	<u>-18.7884%</u>	<u>(\$2,160.45)</u>
Uncollected Winnings	<u>0.6435%</u>	<u>\$74.00</u>

State+Uncoll.+City
Total to city

(\$2,086.45)

To RESERVE FUND>
Amount avail in reserve...

\$0.00
\$0.00

Amt. prev owed oper..
amt.paid back this month...
Amt. now owed operator....

\$0.00
\$0.00
\$0.00

From Keno Reserve to Operating Acct.

5/3 1000.00

5/17 1086.45