

Utica Nebraska

Village Board of Trustees

### **July 11, 2022 Regular Meeting**

The Village Board of Trustees met in regular session on July 11, 2022 at 7:00 pm in the Auditorium. Notice of this meeting was given in advance by posting in three designated places and advance notification of the trustees by delivery. Roll call was answered by Trustees Swanson, Daehling, Powell and Micek. Absent Baack

The Pledge of Allegiance was recited.

Chair stated that the Open Meetings Act is located on the back wall for review.

The agenda was approved by a motion from Micek seconded by Powell. RCV: Ayes: Powell, Daehling, Micek & Swanson. Nays: None Abstain: none. Carried.

Motion Powell, seconded by Micek to accept minutes of the June 6, 2022 regular meeting. RCV: Ayes: Powell, Daehling, Micek & Swanson. Nays: None Abstain: none. Carried.

**Public Comments:** None

#### **Old Business:**

- 1) The first draft of a chicken ordinance was discussed with some points to be clarified and some possible changes and will readdress next meeting.
- 2) Discussed some of the points of the LONM sponsored health insurance. Our current employee insurance agent can also supply these same plans. We will have him present at our next meeting.

#### **New Business:**

- 1) 1 & 6-year road hearing. Dave Ziska presented the 1 & 6-year road plan. Motion Powell, seconded by Daehling to approve resolution 2022-3 that the 1 & 6 -year road hearing was conducted. RCV: Ayes: Powell, Daehling, Micek & Swanson. Nays: None Abstain: none. Carried.  
Dave also spoke on SFR funding. Suggested we do a water test to put with applications for funding.
- 2) a) Motion Micek, seconded by Daehling to pay one more year of the Manager's wages and the utilities for the Senior Center. RCV: Ayes: Powell, Daehling, Micek & Swanson. Nays: None Abstain: none. Carried.  
b) Motion Micek, seconded by Daehling to approve AMGL to do the budget if their cost is \$1500 or less than Mierau price. RCV: Ayes: Powell, Daehling, Micek & Swanson. Nays: None Abstain: none. Carried.  
c) Trustees each presented items they would like budgeted for 2022-2023.  
d) Seward Rotary has extended a grant towards a generator for our auditorium/office.
- 3) Discussed 2021-2022 budgeted items: Senior Center drain under the sidewalk & concrete work, and a new ADA ramp to the library. Board would like to see these things finished if we are able find someone to do them.

- 4) Motion Daehling, seconded by Micek to approve payment of Ulch Electric claim for electrical work done at Senior Center to the new sign. RCV: Ayes: Powell, Daehling, Micek & Swanson. Nays: None Abstain: none. Carried.
- 5) Motion Powell, seconded by Micek to approve one more time the LARM insurance for 2022-23 as we have been doing-3 year contract with a 5% discount. RCV: Ayes: Daehling, Micek & Swanson. Nays: None Abstain: none. Carried. Motion Powell, seconded by Daehling to approve resolution 2022-4 for the renewal of LARM insurance. RCV: Ayes: Powell, Daehling, Micek & Swanson. Nays: None Abstain: none. Carried.
- 6) Motion Micek, seconded by Powell not to sign a contract for propane since we use such a small amount. RCV: Ayes: Powell, Daehling, Micek & Swanson. Nays: None Abstain: none. Carried.

**Fire Dept. Report:** Curt reported on calls, budget finished and upcoming training and possible new members. Motion Daehling, seconded by Powell to accept the Fire Dept report. RCV: Ayes: Powell, Daehling, Micek & Swanson. Nays: None Abstain: none. Carried.

**Sheriff Report:** Call log as examined by the board. Travis gave an update of some of the problems around the Village that are being addressed. Motion Powell, seconded by Daehling to accept the Sheriff report. RCV: Ayes: Powell, Daehling, Micek & Swanson. Nays: None Abstain: none. Carried.

**Zoning Inspector Report:** None

**Chair Report:** Discussions to purchase additional property has been put on hold because of timing problems. Motion Daehling, seconded by Powell to accept the Chair report. RCV: Ayes: Powell, Daehling, & Micek. Nays: None Abstain: Swanson. Carried.

**Park Report:** Attached and made a part hereof. Motion Micek, seconded by Daehling to approve hiring of Kiley Rathjen as a lifeguard. RCV: Ayes: Powell, Daehling, Micek & Swanson. Nays: None Abstain: none. Carried. Motion Daehling, seconded by Micek to accept the Park report. RCV: Ayes: Powell, Daehling, Micek & Swanson. Nays: None Abstain: none. Carried.

**Maintenance Report:** Attached and made a part hereof. Discussed the lack of upkeep to the Care Center. Maintenance is mowing and picking up branches, windows broken and trespassers. Motion Powell, seconded by Daehling to refer this problem to the Health & Safety Board as a hazard to the community. RCV: Ayes: Powell, Daehling, Swanson & Micek. Nays: None Abstain: none. Carried. Discussed if street signs can be included as a street expense to offset street income. Dave Ziska to find out. Motion Daehling, seconded by Powell to accept the Maintenance report. RCV: Ayes: Powell, Daehling, Micek & Swanson. Nays: None Abstain: none. Carried.

**Clerk Report:** Attached and made a part hereof. Motion Powell, seconded by Micek to approve the donation of 2 flags for the Avenue of Flags. RCV: Ayes: Powell, Daehling, Micek & Swanson. Nays: None Abstain: none. Carried. Motion Powell, seconded by Daehling to accept the Clerk report. RCV: Ayes: Powell, Daehling, Micek & Swanson. Nays: None Abstain: none. Carried

**Treasurer Report:** Attached and made a part hereof. Motion Daehling, seconded by Powell to accept the Treasurer report. RCV: Ayes: Powell, Daehling, Micek & Swanson. Nays: None Abstain: none. Carried.

**Keno Report:** Attached and made a part hereof. Motion Micek, seconded by Daehling to accept the Keno report. RCV: Ayes: Powell, Daehling, Micek & Swanson. Nays: None Abstain: none. Carried

**Claims** were reviewed. Motion Powell, seconded by Daehling to approve all claims except Mid-American. RCV: Ayes: Powell, Daehling, Micek & Swanson. Nays: None Abstain: none. Carried

Motion Daehling, seconded by Powell to approve Mid-American claims. RCV: Ayes: Powell, Daehling, & Swanson. Nays: None Abstain: Micek. Carried.

Motion Powell, seconded by Daehling to adjourn at 10:15 pm RCV: Ayes: Powell, Daehling, Micek & Swanson. Nays: None Abstain: none. Carried

**Claims:** Norris Public Power, services 8698.20; TNT, services 1371.50; Black Hills, services 526.12; R. Sandman, repairs 40.65; Eco Water Systems, services 60; Complete Computer Services, office equipment 2689.98; Faller Landscape, maintenance 499.98; NE fire Chiefs Association, dues 75.; NE State Volunteer Firefighters Association, dues 500; MacQueen Equipment, repairs 1842.30; CBS signs, outdoor sign 9700; NE Equipment, repairs 77.96; Aqua-Chemical, supplies 3108.10; NE Public Health Environmental, services 33; K Hartshorn, refund 62.28; Windstream, services 1015.59; Power Service, repair 125.17; NE Generator Service, repair 4616.24; Sandry Fire Supply, equipment 2651.76; Lincoln Winwater Works, supplies 1775.42; Quadiant Financial, postage 250; Walmart, supplies 250.38; Dollar General, supplies 19.26; Bronco Spur, supplies 11.75; Amazon, supplies 33.16; Orscheln, supplies 34.99; Ebay, supplies 122.02; Grainger, supplies 319.38; Tractor Supply, uniform 118.24; Seward County Sheriff, services 517.80; Verizon, service 153.52; Pac N Save, supplies 390.07; Utica Parts & Service, repairs 1050.12; Great Plains Pest, services 295; Kopchos, service 338; John Deere Financial, repairs 456.85; Jackson Services, services 102.72; Seward County Independent, services 28.84; Sargent Drilling, services 1382.83; Mierau & Co, services 100; Advanced Office Automation, services 40.95; One Call Concepts, services 35; Ulch Electric & Construction, services 2746.58; Central Valley Ag, fuel 2076.06; E Slauter, mileage 153.75; Greckel Constuction Co. , supplies 1186.79; Mid-American Research, supplies 2844.75; Wages,36313.86; Benefits, 2929.23; taxes, 11031.28.

**June 5th, 2022**

**Utica Parks & Pool Board Meeting**

The Utica Parks & Pool Board met on June 5<sup>th</sup> at the Village Auditorium at 6:30pm. Roll call was answered by Autumn Walford, Colette Stelling, Tori Gierhan, Kenna Kuchera, Danae Soliz, Stephine Cradick, Dianna Tomes. Attending Village Board member Sharron Powel.

Motion from Autumn, second by Danae to approved agenda. RCV: Autumn, Colette, Tori, Kenna, Danae, Nays: None Abstain: none. Passed

Motioned by Autumn, second by Dianna to Accept the Minute of the May 9th, 2022, meeting. RCV; Autumn, Colette, Desi, Tori, Kenna, Danae. Nays: None Abstain: none. Passed

**Unfinished Business**

1. 2 bids for Ball Field property survey were received and discussed

**New Business**

1. Hours for 15-year-old guards were discussed and addressed
2. Discussed meeting guest on July 10<sup>th</sup>. Brad Slaughter and Andy Smith
3. Discussion was had. Motion made by Colette 2nd by Steph to support any possible new locations for the Pool and Ball Field. RCV: Autumn, Colette, Tori, Kenna, Danae, Nays: None Abstain: none. Passed
4. Autumn will investigate trash receptacles for the park/pool
5. Insurance regarding swim lessons were discussed and addressed

Next meeting will be Sunday July 10th. 2022, 6:30 at village auditorium

Adjourned 8:30 pm

## July 11, 2022 Board Meeting Maintenance Report

- Storm damage debris in the streets was cleaned up and taken out, some of our buildings sustained broken windows, we have patched those up until permanent repairs are made.
- Insurance adjuster was out to assess damages from storm, we will get a report back soon. (Note, adjuster said auditorium roof was pretty damaged and recommended doing that as one of the first things. It is not leaking but in rough shape.)
- Water tower painting has been completed; we are taking required samples to place it back in service. Hope to be back in service 7/8/22
- We will be working on painting street parking in preparation of heritage days.
- Riser rings for sewer manhole were installed and brought to grade.
- Weed spraying continues.
- Mosquito fogging has taken place, plan to spray as needed.
- Discuss care center concerns.
- Discuss street sign replacement plan.
- Sewer checks taking place throughout the collection system.
- New NPDES permit was filled out and sent in for approval.
- Monthly reports were filled out and turned in.
- Dylan on vacation 7/8-7/15

### Action Items:

## CLERK'S REPORT

19 disconnect letters sent. 14 Owners & 5 renters.

7 Door hangers 0 disconnects

- 1) Thank you notes sent to Windstream & Orscheln.
- 2) Discuss possible use of Consent agenda, for the Agenda, Minutes, Treasurer's report, Keno report, Sheriff's call log report, claims except Mid-American.
- 3) Candidates must register 7/15
- 4) LB 644 bill doesn't effect Villages.
- 5) Does the Village want to sponsor a flag for Utica
- b) Audit completed.

8:58 AM

07/08/22

Cash Basis

# Village of Utica Profit & Loss

Month - June 2022

	<u>Jun 22</u>
Ordinary Income/Expense	
Income	
General Income	
Compost Sales	398.75
Bank Interest	501.40
County Treasurer	8,718.29
Franchise payments	27,029.53
Keno Proceeds	1,315.20
Licenses- Liquor, tobacco & dog	70.00
Sales Tax revenue	7,519.81
State Equalization	23,046.92
Zoning Permits	825.00
Auditorium Income	
Rent	75.00
Total Auditorium Income	<u>75.00</u>
Total General Income	69,499.90
Rural Fire District Income	
Miscellaneous	1,794.25
Total Rural Fire District Income	<u>1,794.25</u>
Park Income	
Donation	4,501.24
RV camp fee	145.00
Total Park Income	<u>4,646.24</u>
Pool Income	
Admissions	3,107.50
Concessions	516.00
Lessons	1,105.00
Lessons-Private	880.00
Private Parties	150.00
County Treasurer-Bond	3,286.09
Total Pool Income	<u>9,044.59</u>
Senior Center Income	
Fundraising - donations	2,888.00
Interest Earned-CD	2.46
Meal Contributions	1,177.00
Meals on Wheels	120.00
Memorials	70.00
Total Senior Center Income	<u>4,257.46</u>
Sewer Income	
Late Fee	280.00
Sewer Sales	8,439.00
Total Sewer Income	<u>8,719.00</u>
Water Income	
Late Fee	280.00
Start up	80.00
Water Bulk	15.00
Water-Commercial	1,263.51
Water Sales	18,900.72
Total Water Income	<u>20,539.23</u>
Streets Income	
County Motor Vehicle tax	1,834.14
Sales Tax revenue	2,564.72
Total Streets Income	<u>4,398.86</u>

Village of Utica  
Profit & Loss  
June 2022

	<u>Jun 22</u>
Activities	11.75
General Supplies/Printing	161.45
Meals purchased	1,562.00
Payroll Wages	115.44
Payroll Tax	19.12
Supplies/Kitchen	150.14
Raw Food	32.05
Repairs and maintenance	0.00
<b>Total Senior Center</b>	<u>2,051.95</u>
<b>Sewer Dept</b>	
Education & Licenses	0.00
Chemicals	852.75
OMR Contribution	360.00
Postage	138.39
Repairs and Maintenance	669.39
Utilities	259.37
<b>Total Sewer Dept</b>	<u>2,279.90</u>
<b>Street Dept</b>	
Equipment repair	34.63
Fuel	344.02
Professional Services	68.84
Supplies & Parts	763.15
Uniform-Dylan	118.24
Uniform-Rick	0.00
Utilities	1,412.44
<b>Total Street Dept</b>	<u>2,741.32</u>
<b>Water Dept</b>	
Loan Payment	0.00
Interest paid on loan	14,140.75
Admin Fee on loan	0.00
Postage	138.39
Professional Services	81.00
Repairs - Maint.	563.74
Supplies & parts	181.14
Utilities	2,012.37
Work done by others	374.50
<b>Total Water Dept</b>	<u>17,491.89</u>
<b>Total Expense</b>	<u>71,390.70</u>
<b>Net Ordinary Income</b>	<u>51,508.83</u>
<b>Net Income</b>	<u><u>51,508.83</u></u>



Utica Keno  
May, 2022

Gross Sales	<u>100.00%</u>	<u>\$5,354.38</u>
Prizes (Payouts)	<u>61.4370%</u>	<u>\$3,289.57</u>
Operator Commission	<u>14.0000%</u>	<u>\$749.61</u>
Add'l Amt. owed oper....		\$0.00
City Share	<u>24.2268%</u>	<u>\$1,297.20</u>
Uncollected Winnings	<u>0.3362%</u>	<u>\$18.00</u>
State+Uncoll.+City Total to city		<u>\$1,315.20</u>
To RESERVE FUND>	<u>\$0.00</u>	
Amount avail in reserve...	\$0.00	
<b>Amt. prev owed oper..</b>	\$0.00	
amt.paid back this month...	<u>\$0.00</u>	
Amt. now owed operator....	<b>\$0.00</b>	

RESOLUTION 2022-3

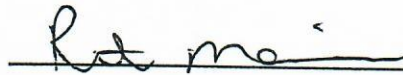
WHEREAS, The Village of Utica, Nebraska, has conducted a public hearing in accordance with the requirements of the Board of Public Roads Classification and Standards, NOW, THEREFORE, be it resolved by the Chairperson and Village Board that the One and Six Year Plan for streets as presented at said public hearing has been accepted and approved.

  
Chairperson


CERTIFICATE OF RECORDING OFFICER

The undersigned, duly qualified and acting Village Clerk of the Village of Utica, Nebraska, does hereby certify that the above resolution was adopted at a legally convened meeting of the Village held on the 11th day of July 2022 and further, that such a resolution has been fully recorded in the proceedings and records in the office of the Village Clerk.

IN WITNESS WHEREOF, I have hereunto set my hand this 11th day of July 2022.

  
Village Clerk

The undersigned, duly qualified and acting Village Clerk of the Village of Utica, Nebraska, does hereby certify that the notice of public hearing was posted in the Village at the public places listed below prior to the public hearing.

  
Village Clerk

Locations where the Public Hearing Notice was posted:

First Bank of Utica  
U.S. Post Office, Utica  
City Hall, Utica

League Association of Risk Management  
2022-23 Renewal Resolution

RESOLUTION NO. 2022-4

WHEREAS, The Village of Utica, NE is a member of the League Association of Risk Management (LARM);

WHEREAS, section 8.10 of the Interlocal Agreement for the Establishment and Operation of the League Association of Risk Management provides that a member may voluntarily terminate its participation in LARM by written notice of termination given to LARM and the Nebraska Director of Insurance at least 90 days prior to the desired termination given to and that members may agree to extend the required termination notice beyond 90 days in order to realize reduced excess coverage costs, stability of contribution rates and efficiency in operation of LARM; and

WHEREAS, the Board of Directors of LARM has adopted a plan to provide contribution credits in consideration of certain agreements by members of LARM as provided in the attached letter.

BE IT RESOLVED that the governing body of The Village of Utica, Nebraska, in consideration of the contribution credits provided under the LARM Board's plan, agrees to:

- Provide written notice of termination at least 180 days prior to the desired termination date, which date shall be no sooner than September 30, 2025. (**180 day and 3 year commitment; 5% discount**)
- Provide written notice of termination at least 180 days prior to the desired termination date, which date shall be no sooner than September 30, 2024. (**180 day and 2 year commitment; 4% discount**)
- Provide written notice of termination at least 180 days prior to the desired termination date, which date shall be no sooner than September 30, 2023. (**180 day notice only; 2% discount**)
- Provide written notice of termination at least 90 days prior to the desired termination date, which date shall be no sooner than September 30, 2025. (**90 day notice and 3 year commitment only; 2% discount**)
- Provide written notice of termination at least 90 days prior to the desired termination date, which date shall be no sooner than September 30, 2024. (**2 year commitment only; 1%**)
- Provide written notice of termination at least 90 days prior to the desired termination date, which date shall be no sooner than September 30, 2023. (**90 day Notice only**)

Adopted this 11<sup>th</sup> day of July, 2022.

Signature: James E. Swanson  
Title: Board Chair  
ATTEST: Rita Mori  
Title: Village Clerk / Treasurer

Please email (customerservice@LARMpool.org) or fax (402.476.4089) the completed resolution to LARM.