

Utica Nebraska

Village Board of Trustees

August 1, 2022 Regular Meeting

The Village Board of Trustees met in regular session on August 1 , 2022 at 7:00 pm at the Utica Auditorium. Notice of this meeting was given in advance by posting in three designated places and advance notification of the trustees by delivery. Roll call was answered by Trustees Swanson, Daehling, Baack, Powell and Micek.

The Pledge of Allegiance was recited.

Chair stated that the Open Meetings Act is located on the back wall for review.

Moved by Micek, seconded by Powell to approve consent agenda. RCV: Ayes: Baack, Powell, Daehling, Micek & Swanson. Nays: None Abstain: Micek 5A. Carried.

Public Comments: None

Old Business:

1 & 2) Health insurance options presented by Shane Baack & Scott Gierhan.

3) Discuss chicken ordinance. First draft Section 2, item 2 will be changed to 40 feet from neighboring windows or doors. Moved Powell, seconded by Micek to approve Ordinance #780 with change. RCV: Ayes: Baack, Powell, Daehling, Micek & Swanson. Nays: None Abstain: None. Carried. Moved Powell, seconded by Baack to forego the 3 readings of the ordinance. RCV: Ayes: Baack, Powell, Daehling, Micek & Swanson. Nays: None Abstain: None . Carried.

New Business:

- 1) Discussed the Lauterbach build at 1085 G is not progressing as stated by the signed agreement. Motion Powell, seconded by Micek to give him 1 week from notification to either fill in hole or forward progress with the build otherwise the \$20 daily fine will be accessed. RCV: Ayes: Powell, Daehling, Micek & Swanson. Nays: Baack Abstain: None . Carried.
- 2) Discussed advanced notification of meetings per the Open Meetings Act.
- 3) Discussed next Regular Meeting of the Board of Trustees changed to September 12, 2022. Moved Powell, seconded by Baack to approve next meeting for September 12, 2022. RCV: Ayes: Baack, Powell, Daehling, Micek & Swanson. Nays: None Abstain: None . Carried.
- 4) Will look for resolution about International Building Codes
- 5) Moved Powell, seconded by Baack to send rough draft of budget to accountant. RCV: Ayes: Baack, Powell, Daehling, Micek & Swanson. Nays: None Abstain: None . Carried

Approximately 9:00 pm an upset resident entered the hall. The Chairman asked him to sit down. He said he wouldn't. He then tore the clean-up letter the Village had sent to him and threw it up into the air. He turned around, slammed the door, and left the building.

Fire Dept. Report Chief Deremer reported on call activity, Firstnet/AT&T and new member. Moved Daehling, seconded by Baack to approve membership of Shawn Harroun to the Fire Department. RCV:

Ayes: Baack, Powell, Daehling, Micek & Swanson. Nays: None Abstain: None . Carried. Moved Powell, seconded by Daehling to allow the Fire Department to use the auditorium, if available, on September 17 for their annual banquet. RCV: Ayes: Baack, Powell, Daehling, Micek & Swanson. Nays: None Abstain: None . Carried. Moved Powell, seconded by Baack to accept Fire Department report. RCV: Ayes: Baack, Powell, Daehling, Micek & Swanson. Nays: None Abstain: None . Carried

Sheriff Report: Was examined by the board. Deputy Grantski reported on some the Village concerns, parked vehicles and barking dogs. Moved Daehling, seconded Baack to accept Sheriff's report. RCV: Ayes: Baack, Powell, Daehling, Micek & Swanson. Nays: None Abstain: None . Carried

Zoning Inspector Report: Reports he approved Peeks application on Alvo Road. Moved Powell, seconded Daehling to approve Zoning Inspector report. RCV: Ayes: Baack, Powell, Daehling, Micek & Swanson. Nays: None Abstain: None . Carried

Chair Report: Reports he received a majority of reports from the Board of Health & Safety that the Care Center is considered a nuisance property. Moved Micek, seconded Powell to send a letter to Azria to clean up the property in 30 days. Also, to pay for the mowing the Village has done within 30 days or a lien on the property will be accessed. RCV: Ayes: Baack, Powell, Daehling, Micek & Swanson. Nays: None Abstain: None . Carried. Moved Daehling, seconded Baack to accept Chairperson report. RCV: Ayes: Baack, Powell, Daehling, & Micek. Nays: None Abstain Swanson . Carried

Park Report: Attached and made a part hereof. Moved Micek, seconded Daehling to accept Park report. RCV: Ayes: Baack, Daehling, Micek & Swanson. Nays: None Abstain: Powell . Carried

Maintenance Report: Attached and made a part hereof. Moved Powell, seconded Daehling to send a Thank you to Norris Public Power for replacing light bulbs at the ballfield. RCV: Ayes: Baack, Powell, Daehling, Micek & Swanson. Nays: None Abstain: None . Carried Moved Powell, seconded Daehling to send Thank you and \$200 donation to Nebraska Rural Water for setting up and use of their blow off valve during water tower painting. RCV: Ayes: Baack, Powell, Daehling, Micek & Swanson. Nays: None Abstain: None . Carried Moved Powell, seconded Baack to accept Maintenance report. RCV: Ayes: Baack, Powell, Daehling, Micek & Swanson. Nays: None Abstain: None . Carried

Senior Center Report: Diane reports that the Saturday Utica days fundraiser did well. She also supplied a report from Kathy Rizicka what other towns do about their manager's wages. Moved Micek, seconded by Powell to accept Senior Center Report. RCV: Ayes: Baack, Powell, Daehling, Micek & Swanson. Nays: None Abstain: None . Carried

Clerk Report: Attached and made a part hereof. Moved Baack, seconded Daehling to discontinue services with Jackson Services. RCV: Ayes: Baack, Powell, Daehling, Micek & Swanson. Nays: None Abstain: None . Carried. Moved Powell, seconded Baack to participate in the GFWC Women's Club 'Festival of Trees' event. RCV: Ayes: Baack, Powell, Daehling, Micek & Swanson. Nays: None Abstain: None . Carried Moved Powell, seconded Baack to accept Clerk's report. RCV: Ayes: Baack, Powell, Daehling, Micek & Swanson. Nays: None Abstain: None . Carried

Treasurer Report: Attached and made a part hereof.

Keno Report: Attached and made a part hereof.

Motion Baack, seconded by Daehling to adjourn at 10:10

Claims: Trash Panda, services 30; Jackson Services, services 55.29; Kopchos, services 450; Mierau & Co, services 100; Seward County Sheriff, services 517.80; Great Plains Pest, services 220; NMC, supplies 91.19; John Deere Financial, supplies 4.27; Quadiant Finance, postage 250; Uline, supplies 144.13; Pac N Save, supplies 404.85; JM Monograms, uniforms 89.88; Microsoft, software 106.99; Walmart, supplies

305.13; Orscheln, supplies 29.12; Central Valley Ag, fuel 739.50; TNT, services 2073.50; Lincoln Winwater Works, supplies 611.57; Seward County Independent, services 48.27; Chase, loan payment 45573.75; Verizon, services 153.88; Black Hills Energy, services 374.01; Nebraska Generator Service, services 934.03; USA Blue Book, supplies 131.32; Aqua-Chem, supplies 626.55; Advanced Office Automation, services 28.55; Olsson, services 264.38; NE Public Health, services 237; Municipal Supply, supplies 2039.60; Midwest Laboratories, services 703; Mid-American Research, supplies 1329.58, wages 12135.82; Benefits 1433.37; Employee taxes 3289.12.

Submitted

Rita Maier
Village Clerk/Treasurer

July 10th, 2022

Minutes of the Utica Parks & Pool Board Meeting

The Utica Parks & Pool Board met on July 10th at the Village Auditorium at 6:30pm. Roll call was answered by Autumn Walford, Tori Gierhan, Kenna Kucera, Danae Soliz, Stephine Cradick, Dianna Tomes, Megan Outhet. Attending Village Board member Sharon Powell.

Motion from Autumn, second by Danae to approved agenda. RCV: Autumn, Tori, Kenna, Danae, Megan, Nays: None Abstain: none. Passed

Motioned by Autumn, second by Dianna to Accept the Minute of the June 5, 2022, meeting. RCV; Autumn, Tori, Kenna, Danae, Megan. Nays: None Abstain: none. Passed

Unfinished Business

1. Discussed and made final plans for Friday Family Fun Night

New Business

1. Presentation from Brad Slaughter on how Bonding works with regards to new projects
2. Presentation from Andy Smith regarding condition of our current pool, and future planning for possible pool project

No Meeting in August

Next meeting will be Sunday September 11th. 2022, 6:30 at village auditorium

Adjourned 9:01 pm

August 1, 2022 Board Meeting Maintenance Report

- Street parking lines and cross walks were painted in preparation of heritage days.
- New street lights were ordered for Centennial heights cul-de-sacs that were damaged in storm.
- Water tower was placed back into service after proper sampling was conducted.
- Lights at North ball field were repaired by Norris Power. —
- We are still waiting for insurance to send report on storm damages.
- Weed spraying continues.
- Street sweeping is taking place and will continue.
- Load of rock was delivered for parking lots.
- Sewer checks taking place throughout the collection system.
- Monthly reports were filled out and turned in.
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Action Items:

CLERK'S REPORT

8/1/22

20 disconnect letters sent. 13 Owners & 7 renters.

6 Door hangers 0 disconnects

- 1) Clarify zoning pay outs to inspectors.
- 2) Special meeting Aug 15 7:00 pm For Audit Review with AMGL
- 3) GFWC Festival of Trees
- 4) Jackson Services: Service charge going up 3.00 per invoice
- 5) Audit to state & confirmation that Highway allocations will be paid.
- 6) What other communities do about Senior Center Mgr wages.
- 7) Concerns:
 - A) Water discoloration
 - B) Properties

Utica Keno
June, 2022

Gross Sales	<u>100.00%</u>	<u>\$7,433.30</u>
Prizes (Payouts)	<u>74.1840%</u>	<u>\$5,514.32</u>
Operator Commission	<u>14.0000%</u>	<u>\$1,040.66</u>
Add'l Amt. owed oper....		\$0.00
City Share	<u>10.8743%</u>	<u>\$808.32</u>
Uncollected Winnings	<u>0.9417%</u>	<u>\$70.00</u>
State+Uncoll.+City Total to city		<u>\$878.32</u>
To RESERVE FUND>	<u>\$0.00</u>	
Amount avail in reserve...	\$0.00	
Amt. prev owed oper..	\$0.00	
amt.paid back this month...	<u>\$0.00</u>	
Amt. now owed operator....	<u>\$0.00</u>	

Village of Utica
 Profit & Loss
 July 2022

	Jul 22
Activities	15.94
General Supplies/Printing	2,695.89
Meals purchased	2,522.00
Miscellaneous	200.00
Payroll Wages	129.87
Payroll Tax	21.52
Supplies/Kitchen	28.97
Raw Food	322.99
Repairs and maintenance	9,740.65
Utilities	60.00
	15,737.83
Total Senior Center	15,737.83
Sewer Dept	
Chemicals	2,844.75
Postage	100.00
Repairs and Maintenance	1,842.30
Utilities	248.49
	5,035.54
Total Sewer Dept	5,035.54
Street Dept	
Automobile Expense	1,050.12
Equipment repair	125.17
Fuel	1,891.41
Office Supplies	179.63
Professional Services	89.82
Repairs and Maintenance	77.96
Sand/gravel	1,186.79
Supplies & Parts	294.12
Uniform-Rick	89.98
Utilities	1,404.99
	6,389.99
Total Street Dept	6,389.99
Water Dept	
Chemicals	780.10
Postage	100.00
Professional Services	81.00
Repairs - Maint.	6,391.66
Supplies & parts	80.64
Travel-Mileage	153.75
Utilities	1,905.01
Work done by others	1,382.83
	10,874.99
Total Water Dept	10,874.99
Total Expense	96,502.14
Net Ordinary Income	-34,729.56
Net Income	-34,729.56

- Sign 9700-

- Generator Annual 4616

Village of Utica
 Profit & Loss
 July 2022

	Jul 22
Ordinary Income/Expense	
Income	
Special Income	
ARPA-county	10,119.66
Total Special Income	10,119.66
General Income	
Compost Sales	400.75
Bank Interest	476.19
County Treasurer	2,422.69
Keno Proceeds	878.32
Licenses- Liquor, tobacco & dog	40.00
Sales Tax Collection Fee	22.15
Sales Tax revenue	9,352.87
Traffic Tickets	20.00
Zoning Permits	637.97
Total General Income	14,250.94
Park Income	
RV camp fee	60.00
Total Park Income	60.00
Pool Income	
Admissions	574.78
Concessions	475.30
Lessons-Private	800.00
County Treasurer-Bond	669.29
Total Pool Income	2,519.37
Senior Center Income	
Interest Earned-CD	19.27
Meal Contributions	1,387.00
Memorials	325.00
Rental fees	200.00
USDA reimbursement	481.60
Total Senior Center Income	2,412.87
Sewer Income	
Late Fee	140.00
Sewer Sales	8,479.00
Total Sewer Income	8,619.00
Water Income	
Late Fee	140.00
Start up	20.00
Water-Commercial	1,263.08
Water Sales	21,228.22
Total Water Income	22,651.30
Streets Income	
County Motor Vehicle tax	1,139.44
Total Streets Income	1,139.44
Total Income	61,772.58
Gross Profit	61,772.58
Expense	
General	
Law Enforcement	517.80
Bank & CC fees	14.00
Computer Repairs	106.99

Village of Utica
Profit & Loss
 July 2022

	<u>Jul 22</u>
Education	126.93
Keno Tax	486.00
Miscellaneous Expense	36.00
Office Supplies	155.49
Postage	50.00
Professional Services	208.90
Property purchase	7,706.29
Publishing / Printing	28.84
Utilities	360.18
Auditorium	
Supplies	4.58
Utilities	48.53
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Total Auditorium	53.11
Library	
Utilities	81.58
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Total Library	81.58
Senior Center-City paid	
Payroll	892.45
Payroll taxes	558.84
Profession Services	98.00
Repairs & Maint.	2,662.41
Utilities	386.25
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Total Senior Center-City paid	4,597.95
Total General	<hr/> 14,530.06
Payroll	
Employee Benefits	1,789.58
Payroll Taxes	6,172.85
Payroll Wages	12,309.20
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Total Payroll	20,271.63
City Fire Dept	
Dues	575.00
Professional Services	48.00
Utilities	609.51
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Total City Fire Dept	1,232.51
Rural Fire District	
Equipment Purchase	2,482.50
Fuel	184.65
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Total Rural Fire District	2,667.15
Park	
Payroll wages	1,185.56
Professional Services	48.00
Repairs and Maintenance	956.83
Utilities	498.00
Work by others	2,800.00
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Total Park	5,488.39
Pool	
Chemicals	2,328.00
Payroll Wages	10,925.98
Supplies	0.00
Repairs & Maintenance	21.00
Utilities	999.07
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Total Pool	14,274.05
Senior Center	