

Utica Nebraska

Village Board of Trustees

November 10, 2025 Regular Meeting

The Village Board of Trustees met in regular session on November 10, 2025 at 7:00 pm at the Utica Auditorium. Notice of this meeting was given in advance by posting in three designated places and advance notification of the trustees by delivery. Chairperson Swanson called the meeting to order. Roll call was answered by Trustees Jim Swanson, Sharon Powell, Joshua Ramsey, McKenzie Parr, and Nick Bloebaum. A quorum was determined to be present.

The Pledge of Allegiance was recited.

The Chairperson stated that the Open Meetings Act is located on the back wall for review.

Moved by Powell, seconded by Parr to approve consent agenda (includes agenda, minutes, Treasurer's report, Sheriff's log, and payment of claims). RCV: Ayes: Powell, Parr, Ramsey, Bloebaum & Swanson. Nays: None Abstain: Bloebaum 5A. Carried.

Public Comments:

Fire Dept. Report: Dept. is getting bids for a thermal imaging camera, received 4 new hand held radios, ordered 3 sets of bunker gear, and have 3-4 people interested in EMT classes.

Sheriff Report: Was examined by the board.

Zoning Inspector Report: Attached and made a part hereof.

Maintenance Report: Attached and made a part hereof.

Chair Report: They Lyons are working on new signs for the churches, the display case with time capsule items is done and located at back of auditorium, and concrete for dumpster will be poured at the senior center.

Park Report: No October meeting

Senior Center: Attached and made a part hereof.

Clerk Report: Attached and made a part hereof.

Treasurer's Report: Attached and made a part hereof.

Trustees: Suggestion of asking Utica Foundation, Legacy and Ihde grants for help with Centennial sidewalk project. League conference will be February 23-24.

Motion Powell, seconded by Ramsey to accept all of the reports. RCV: Ayes: Powell, Ramsey, Bloebaum, Parr & Swanson. Nays: None. Abstain: None. Carried.

Unfinished Business:

- 1) The pressure test will be done this week. Will discuss changing pool filter material after this.
- 2) Ramsey presented some new wording for nuisance definitions, unsafe buildings, parking regulations and abatement procedure. Motion Powell, seconded by Parr to send to attorney to be written as an ordinance. RCV: Ayes: Powell, Parr, Ramsey, Bloebaum, & Swanson. Nays: None. Abstain: None. Carried.
- 3) Discussed recording meetings. No action taken.
- 4) Bloebaum to get more information from Lincoln on the Jensen Park ballfield project. He state they did their project for a lot less than what was quoted to Utica.

- 5) Discussed that John Deere cannot give zero percent interest loans to government entities. Interest would run about 5.75%. Motion Powell, seconded by Parr to pay for the John Deere mower in full from the street equipment savings account, and then to make monthly payments back into the equipment savings account as per the 2025-26 budget. RCV: Ayes: Powell, Parr, Bloebaum, Ramsey, & Swanson. Nays: None. Abstain: None. Carried

New Business:

- 1) Motion Parr, seconded by Powell to introduce Resolution 2025-9 Year-end Certification of Street Superintendent. RCV: Ayes: Parr, Powell, Ramsey, Bloebaum, & Swanson. Nays: None. Abstain: None. Carried
- 2) Motion Powell, seconded by Parr to sign work order #13 & 14 with Olsson for scope of services. RCV: Ayes: Powell, Parr, Bloebaum, Ramsey, & Swanson. Nays: None. Abstain: None. Carried
- 3) Motion Powell, seconded by Ramsey for Dylan to purchase either solar or electric lights for the Utica sign south of town, RCV: Ayes: Powell, Ramsey, Parr, Bloebaum, & Swanson. Nays: None. Abstain: None. Carried
- 4) Motion Bloebaum, seconded by Powell to pay for ½ of mulch for new play area at Pool Park from Park & rec savings account. RCV: Ayes: Bloebaum, Powell, Ramsey, Parr & Swanson. Nays: None. Abstain: None. Carried
- 5) Ramsey should work up emergency management information and bring it back to the board.
- 6) The Fire department had an informal meeting with a company on their process/history of building fire stations. Nothing to discuss at this time.
- 7) Motion Powell, seconded by Parr to introduce Resolution 2025-10 approving an application for a LB-840 grant to Seward County Chamber & Development Partnership towards a housing study. . RCV: Ayes: Powell, Parr, Bloebaum, Ramsey, & Swanson. Nays: None. Abstain: None. Carried
- 8) The Clerk brought information from the attorney about a dog bite incident in Utica. It was decided to let the Seward County Sheriff department take the lead on this, as they have the report of this being a potential dangerous dog

Motion Powell, seconded by Parr to adjourn at 8:43 pm . RCV: Ayes: Powell, Parr, Bloebaum, Ramsey, & Swanson. Nays: None. Abstain: None. Carried

Next meeting will be December 8 2025, at 7:00 pm at the Utica Auditorium.

Claims: Tillotson Enterprises, repairs 17980; Norris Public Power, services 7485.20; W. Rhodes, supplies 533.80; Blackstrap, supplies 900; Solheim Law Firm, services 300; Central State Hydraulic, repairs 1249.04; Lincoln Winwater Works, supplies 327.42; Quadient Finance, postage 404.97; Centennial Public School, license 300; Seward County Independent, services 43.29; Central Valley Ag, fuel 173405; NE dept. of Water, licenses 380; Crouch Farm & Hardware, supplies 76.85; C. Williams, mileage 157.50; Centennial Market, supplies 25.12, food 706.84; Front Porch Designs, services 35; Eakes Office Supplies, services 143.31; John Deere Financial, repairs 214.91; Utica Parts & Service, repairs 63.39; Beaver Hardware, 340.87; Moessner Heavy Truck, repairs 742.50; Midwest Service & Sales, repairs 10215.30; Woman Within, uniform 148.58; Bronco Spur, meals 34.80; Spare time Lounge, meals 283.59; U.S.

Postal, supplies & postage 461.44; Dollar General, activities 87.72; Sargent Drilling, services 1802.43; Southeast NE Development, dues 1827; Amazon, supplies 714.02; AED Authority, services 245; Dinges Fire Company, equipment 441.54; League of Risk Management, insurance 251.60; Aqua-Chem, supplies 566.25; Shaffer Communications, equipment 3588.52; Walmart, supplies 508.66; Culligan of Crete, services 23.60; Stern, repair 260.44; NE Public Health, services 33; Mid-American Research, supplies 1598.10; Municipal Supplies, supplies 4256.56; Mierau & Co., services 130; Bel-Con Refuse, services 66; Kopchos, services 361.50; Pac N Save, meals 1839.50; TASC, benefits 703; The Lincoln National Life, benefit 239.34; Zito, services 660.25; Colonial Life, benefits 49.64; Verizon, services 282.86; Black Hills Energy, services 497.45; First Bank of Utica, fee 9; Seward County Sheriff, services 504; AT & T Mobility, services 38.79; Great Plains Pest, services 295; 1 to 1 Technologies, services 273.78; Aflac, benefits 232.56; Empower, benefits 2489.72; NE Dept of Revenue, sales tax 751.53, payroll 847.61; IRS, payroll 5781.17; Wages 30795.94.

Submitted by

Rita Maier

Clerk/Treasurer

UTICA AGING SERVICES COMMISSON

October 8, 2025

Notice of this meeting was given in advance by the Village Clerk's posting in three designated places, and advance notification of the committee by email. The Open Meetings Act is posted on the bulletin board in the Senior Center.

PRESENT: Pat Koch (Chairperson), Cortney Williams (Manager), Jim Swanson, Jody Wiemer, Lyn Hemphill, Sandi Swanson, Becky Sandman, and Ken Baack

ABSENT: Ron Erks, Diane Steinhausen, Bob Brauer

GUESTS: Lyle Lurz and Randy Steinhausen

Pat opened the meeting at 12:31 pm.

The minutes from the September 10, 2025 meeting were discussed. Becky moved to accept the minutes as written. Lyn seconded the motion. Motion carried.

The September Manager's Report was given by Cortney:

- The Center was open 17 days in September. (Tues. & Thurs. mornings included.)
- 234 congregate approved meals were served.
- 17 home delivered meals that qualified as home-delivered congregate meals were served.
- 24 to-go meals that qualified as congregate meals were served.
- 14 meals that were non-approved as congregate meals were served (eat-in guests under age 60).
- 0 to-go meals were non-approved as congregate (under age 60)
- 289 total senior meals were served.
- 189 exercise units represented 21 people doing exercises. Exercise room use was 145 units and chair yoga were 44 units.
- 11 blood pressure checks were reported.
- 250 social units represent 43 people participating in games & activities.
- 150 or more newsletters with monthly menus & programs were distributed.
- 95 volunteer hours were provided at the Senior Center during regular meal days (an average of 7 volunteers per meal day).
- September activities were: Seward County Transit Presentation, BINGO with Cortney, "BINGO" with Stacey from Kinship, Humanities: Jesse James in NE, Intro to Yoga with Lyn, Childhood/Wedding photo share, & Wheel of Fortune.
- The nutrition lesson was "Simply Squash"
- Chair Yoga classes held on Wednesday and Friday afternoons beginning at 12:15. Attendance increased in September.
- Rentals Scheduled: (Possibly Dec. 7, 2025), Dec. 25, 2025, Dec. 29, 2025
May 16, 2026, May 23, 2026, and July 12, 2026

FINANCIAL REPORT

<u>Income:</u>	Meal donations	\$ 2,156.50
	Fund-raising (Sunday Night Sundaes)	979.00
	Other donations	0.00
	Rental income	150.00
	t-shirt donations	52.00
	Museum donations	0.00
	USDA reimbursement payment	326.90
	CD/Savings interest	705.13
	Bank Account Interest	11.65
	State/Federal Payment	1,500.00
	Memorials	<u>0.00</u>
	September income	<u>\$ 5,881.18</u>

<u>Expenses:</u>	Pac-N-Save/Other meal providers	\$2,394.29
	Raw Food	359.90
	Supplies-office/printer ink	12.72
	Supplies-kitchen	90.54
	Postage	0.00
	Activities	215.02
	Mileage, pickup/deliver meals	200.00
	Office Equipment	0.00
	New Purchases (Equip.) water soft. upgrade	300.00
	Payroll wages (cleaning/maint.)	198.75
	Payroll taxes (cleaning/maint.)	15.21
	Miscellaneous: (mums)	17.17
	Utilities and trash p/u	<u>554.58</u>
	September expenses	<u>\$4,358.18</u>

Resulting in a Net Gain of **\$1,523.00**

Rita reported the ending balance in the Village's Account as of 9-30-2025:

\$ 25,692.67	Village's Revolving Fund
619.90	Debit card account
<u>2,002.31.</u>	Gift Trust/Aging Services account
\$ 28,314.88	
<u>73,632.55</u>	CD's
\$101,947.43	TOTAL ASSETS (9 cents payroll tax not transferred)
Adjusted to \$101,947.34	

Sandi made a motion to accept the Manager's Report. Ken seconded the motion. Motion carried.

OLD BUSINESS

1. Sunday Night Sundaes

81 people attended between 5:00-7:00. After paying \$171.42 expenses and utilizing a \$250 Thrivent Card from Byron Wiemer, we had a profit of \$807.58

2. Museum Update

Lyn and Jody reported that we have a new display about the Flying V. There is also a poster about the 1977 Centennial celebration. More items will be added to these displays.

3. Flag Pole Update

Completed

NEW BUSINESS

1. October 12th Potato Bake

Plan to set up on Friday following lunch.

Those scrubbing and wrapping potatoes will begin at 8:00 Saturday morning.

Discussion took place about the numbers of salads, desserts, and workers.

It was decided we should have adequate help and donations to be successful.

2. Aging Commission Board Members 2026

Pat explained that Lyn, Diane, Becky and Sandi are eligible for re-election for another 2 year term. Lyn, Diane, and Sandi plan to return for another 2 year term. Becky has decided to end her role on the Aging Commission board.

Names were discussed as possible replacements. It was decided to ask Karen Dvorak if she would be interested. Many thanks to Becky for her service.

3. Senior Center Holiday Giving Projects

Cortney shared information regarding 3 possible projects for holiday giving:

- **1. Holiday Gifts & Decorations for residents in Senior Care at Seward and Henderson...**Senior Center guests make fall & Christmas crafts to give as well as gift bags with lotion, socks, hygiene, & snacks to be delivered with visits to familiar residents.
- **2. Hope Gospel Rescue Mission, York** (16 people)
Items such as deodorant, lotion, shampoo, body wash, wallets, purses, colored sweatshirts and t-shirts can be collected and donated.
- **3. Gift/Hygiene/Clothing Boxes for Veterans at Murfreesboro, TN Hospital**
Items such as socks, boxers, hygiene items, playing cards, reading glasses, snacks...can be donated

Following discussion, Cortney shared that she has received a Thrivent Action Team grant for \$250 for the local residents in local Senior Care Facilities. Another friend at the Utica Senior Center is planning to apply for a Thrivent Action Team grant for the Hope Gospel Rescue Mission.

These two opportunities were approved and encouraged by the board.

The Senior Center manager (Cortney) is planning to organize the boxes of items for the veterans. Friends could also contribute to this cause.

4. Expanding Meal Choices \$

Currently, most meals are purchased at Pac N Save. Occasionally, we utilize Runza (which offers 1/2 price Runzas for us), Bronco Spur (which we have received pizzas), Dragon Palace, and Spare Time (catfish/beans). Discussion took place regarding that some of these meals end up costing more than the \$7.00 suggested donation by our guests.

Example: Catfish/Beans from Spare Time + fruit, veggies, bread is \$8.50.

Pizza Meal sometimes costs less than the \$7.00 suggested donation.

No action was taken regarding this situation.

5. Rental December 7, 2025

Autumn Walford (representing the Utica Foundation) asked to utilize the Senior Center for their "Soup with Santa" event on December 7th. Last year there was no rental fee but a "cleaning fee".

Following discussion, Lyn made a motion to wave the rental fee but charge a \$50 cleaning fee. Sandi seconded the motion. Motion carried.

Public Comments

1. Trash Dumpster Issues

Jody addressed the dumpster provided by Bel-Com. The bottom is rusted out and it appears that it is going to be a mess soon. Part of the dumpster sits on the sidewalk and the front wheels sit in the mud. Jody suggested that we put in a cement pad for the dumpster near the shed.

Randy suggested that we form a committee to look into the cement pad. Maybe get 2 quotes for the cement. We should get on the agenda for the next Village Board meeting.

A TRASH COMMITTEE of Jody & Pat was formed to check into the trash services. Cortney said she has been unable to contact the Bel-Com company to get the dumpster replaced. The next village board meeting will be November 10th. The committee will have a proposal for concrete to Rita by November 5th. They will look into the cost of using hog wire or fiberglass in the cement.

Pat will send out texts to board members to keep them updated on the situation.

2. Heating and Cooling Issues

Lyn suggested that we look into installing a different heating/cooling thermostat. She stated that the Methodist Church has saved money by doing that. Since we typically have Friday afternoons through Tuesday mornings where we maybe don't need to heat and cool the Senior Center as much as we do, it may be a cost savings. Lyn will talk to Garry Dittmar and report back to us.

3. Generator Possibility

Lyn mentioned that a generator may be beneficial to our community to have at the Senior Center. When Seward had a power outage, we were able to offer the Senior Center to people for air conditioning, phone charging, etc. If the Senior Center had a generator, it could be used by our community. Jim said it has been looked into but the cost was over \$80,000.

Food Truck

The food truck will be at the parking lot across from the Fire Department from 2:00-3:00 pm on Thursday, October 16th.

The next meeting will be **November 12, 2025 at 12:30** at the Senior Center.

A motion to adjourn was made by Sandi and seconded by Lyn. Motion carried. The meeting adjourned at 1:45 pm.

Respectfully submitted,
Jody Wiemer (secretary)

November 10, 2025 Board Meeting Maintenance Report

- Tillison completed the roof work on the fire department building, they also began work on the Auditorium.
- Greckel construction plans to start ditch work on the aqueduct open ditch soon.
- Pressure testing is tentatively scheduled for this week.
- We received the new V-plow and sander that were ordered.
- Aggregate was ordered for the new sander.
- 3rd quarter 2025 DMR's were submitted to state agency.
- Water security grant will be awarded in Mid-November; we will find out at that time if we received such grant. This grant would be used for well house door replacements.
- There is another upcoming virtual cyber security training that we will be attending, continuing Ed hours are available.
- All park restrooms were winterized.
- Plows and snow equipment were serviced, new cutting edges were installed on the plows.
- Compost pile was hauled out and spread on Cast's field. Sweeping and old ash pile was also hauled out.
- Patch and tarring are taking place.
- Street sweeping is ongoing.

Zoning

- 155 Ohio /Garage/ Good
- 745 Indiana/ Patio/ Good
- 101 Indiana /Garage addition/ Good

CLERK'S REPORT

November 10, 2025

24 disconnect letters sent. 17 Owners & 7 renters.
7 Door hangers, 0 Disconnects

- 1) Southern 7 meeting 11/20/25
- 2) Audit with accountant is 11/12/25
- 3) A lot of year-end reports are due in November.
- 4) December meeting is the reorganization meeting.

Village of Utica
Profit & Loss
 October 2025

DRAFT

	Oct 25
Ordinary Income/Expense	
Income	
General Income	
Compost Sales	429.00
Bank Interest	1,809.28
County Treasurer	4,593.79
County Treasurer-Bond	1,162.00
Licenses-Occupation	300.00
Licenses for Centennial	300.00
Miscellaneous Income	4.57
Rent-Zito	150.00
Sales Tax Collection Fee	20.16
Sales Tax revenue	8,442.86
Zoning Permits	440.00
Auditorium Income	
Rent	150.00
Total Auditorium Income	150.00
Total General Income	17,801.66
Rural Fire District Income	
Bank Interest	107.31
Fire District	122,380.75
Seward Co. Rural	40,000.00
Total Rural Fire District Income	162,488.06
Rural Fire Rescue	
Transport	4,187.24
Bank Interest	25.38
Total Rural Fire Rescue	4,212.62
Park Income-City	
RV camp fee	520.00
Total Park Income-City	520.00
Senior Center Income	
Fundraising - donations	4,052.50
Meal Contributions	2,182.00
State/Federal	1,500.00
USDA reimbursement	217.70
Total Senior Center Income	7,952.20
Sewer Income	
Late Fee	270.00
Sewer Sales	9,024.00
Sewer Parts sold	220.00
Total Sewer Income	9,514.00
Water Income	
Late Fee	270.00
Parts sold	554.63
Start up	80.00
Water-Commercial	1,266.64
Water Sales	23,409.02
Total Water Income	25,580.29
Streets Income	
County Motor Vehicle tax	1,561.29
Scrap metal	221.85
Sales Tax revenue	3,429.81
State Highway Allocation	13,123.08

Village of Utica
Profit & Loss
October 2025

	Oct 25
Total Streets Income	18,336.03
Total Income	246,404.86
Gross Profit	246,404.86
Expense	
General	
Bank & CC fees	9.00
Computer software & fees	257.78
Dues & Fees	6,950.00
Education	168.42
Insurance Expense	95,228.51
Law Enforcement	504.00
Office Supplies	202.95
Professional Services	5,378.00
Publishing / Printing	217.28
Repairs & Maintenance	703.89
Uniform	148.58
Utilities	286.33
Auditorium	
Repairs and Maintenance	0.00
Supplies	87.97
Utilities	94.54
Total Auditorium	182.51
Library	
Payroll Wages	30.00
Repairs & Maintenance	865.75
Utilities	144.25
Total Library	1,040.00
Senior Center-City paid	
Payroll	2,255.00
Payroll taxes	261.28
Profession Services	55.00
Repairs & Maint.	0.00
Total Senior Center-City paid	2,571.28
Total General	113,848.53
Payroll-city paid	
457 matching Benefit	1,122.04
Employee Benefits	942.36
Payroll Federal Taxes	2,725.02
Payroll Wages	16,283.97
Longevity Pay	1,481.80
Total Payroll-city paid	22,555.19
City Fire Dept	
Janitor wages	30.00
Professional Services	943.19
Repairs & Maintenance	11,163.77
Utilities	493.44
Total City Fire Dept	12,630.40
Rural Fire District	
Equipment Purchase	122,531.10
Miscellaneous	375.00
Office supplies	533.80
Total Rural Fire District	123,439.90
Rural Rescue	
Fuel	194.33

Village of Utica
Profit & Loss
October 2025

	Oct 25
Hotspot	38.79
Total Rural Rescue	233.12
Park-City	
Chemicals	0.00
Fuel	289.32
Payroll wages	20.25
Professional Services	48.00
Repairs and Maintenance	291.77
Utilities	576.00
Total Park-City	1,225.34
Pool-City paid	
Supplies	0.00
Repairs & Maintenance	4,500.00
Utilities	194.82
Total Pool-City paid	4,694.82
Pool-Board paid	
Supplies	0.00
Total Pool-Board paid	0.00
Senior Center	
Activities	302.01
General Supplies/Printing	230.56
Meals purchased	1,403.59
Mileage	140.00
New purchases	302.00
Payroll Wages	221.25
Payroll Tax	16.93
Postage	461.44
Supplies/Kitchen	158.50
Raw Food	486.79
Repairs and maintenance	0.00
Utilities	
Electric	252.00
Trash	66.00
Phone	103.68
Natural Gas	89.50
Total Utilities	511.18
Total Senior Center	4,234.25
Sewer Dept	
Chemicals	1,988.25
Professional Services	180.00
Repairs and Maintenance	623.59
Supplies & Parts	266.40
Utilities	205.30
Total Sewer Dept	3,263.54
Street Dept	
Automobile Expense	328.99
Equipment Purchase	0.00
Equipment repair	4,262.45
Fuel	131.76
Maintenance wage	6,422.17
Office Supplies	88.50
Professional Services	48.00
Repairs and Maintenance	670.46
Small Tools	139.99
Street signs/markings	95.22
Supplies & Parts	313.93

3:04 PM
11/06/25
Cash Basis

Village of Utica
Profit & Loss
October 2025

	Oct 25
Uniform-Dylan	0.00
Uniform-Rick	0.00
Utilities	1,614.15
Total Street Dept	14,115.62
Water Dept	
Professional Services	261.00
Repairs - Maint.	2,176.22
Supplies & parts	632.39
Utilities	1,824.50
Total Water Dept	4,894.11
Total Expense	305,134.82
Net Ordinary Income	-58,729.96
Net Income	-58,729.96