

Utica Nebraska

Village Board of Trustees

December 8, 2025 Regular Meeting

The Village Board of Trustees met in regular session on December 8, 2025 at 7:00 pm at the Utica Auditorium. Notice of this meeting was given in advance by posting in three designated places and advance notification of the trustees by delivery. Chairperson Swanson called the meeting to order. Roll call was answered by Trustees Jim Swanson, Sharon Powell, Joshua Ramsey, McKenzie Parr, and Nick Bloebaum. A quorum was determined to be present.

The Pledge of Allegiance was recited.

The Chairperson stated that the Open Meetings Act is located on the back wall for review.

Moved by Powell, seconded by Ramsey to approve consent agenda (includes agenda, minutes, Treasurer's report, Sheriff's log, and payment of claims). RCV: Ayes: Powell, Ramsey, Parr, Bloebaum & Swanson. Nays: None Abstain: Bloebaum 5A. Carried.

Public Comments: None.

The Chairperson turned the meeting over to the Clerk for elections of new officers. After asking for any nominations, Motion by Powell, seconded by Parr to leave all positions, appointments and boards as they were presented. RCV: Ayes: Powell, Parr, Bloebaum, Ramsey & Swanson. Nays: None Abstain: None. Carried.

Chairperson resumed control of the board meeting.

The resident wanting to talk about having a mini pig did not come to the meeting.

Fire Dept. Report: Reported they did Last Call for Todd Murphy, there will be a county-wide disaster drill in Milford in April, and that Seward-York Emergency Management Director, Gary Petersen, is retiring on January 2, 2026.

Sheriff Report: Was examined by the board.

Zoning Inspector Report: Attached and made a part hereof. Discussed what action should be taken about a resident failing to get a zoning permit for a fence. Clerk to send a 2nd letter, with possibly follow up by the attorney.

Maintenance Report: Attached and made a part hereof. Also reported that the Village has been awarded DWEE grant for doors for the well house. This will pay for 90% of project up to \$10,000.

Chair Report: No report

Park Report: Minutes not received.

Senior Center: Attached and made a part hereof.

Clerk Report: Attached and made a part hereof. Also reported the Clerk will be taking time off between Christmas and January 2.

Treasurer's Report: Attached and made a part hereof.

Trustees: None

Motion Powell, seconded by Parr to accept all of the reports. RCV: Ayes: Powell, Parr, Ramsey, Bloebaum, & Swanson. Nays: None Abstain: None. Carried.

Unfinished Business:

- 1) The pressure test on the pool was done. The company wants to conduct the test again and also have someone there who he thinks can send a camera into the pipes and be able to navigate the 90 degree angles. Board agreed that Dylan and the Chairperson can okay the procedure according to our purchasing policy.
- 2) Ramsey will contact our Village attorney and the county attorney to inquire what it would cost with each to prosecute nuisance properties. Tables until next meeting.
- 3) Discussed recording meetings and where to post these videos. Discussed equipment needed. Table until next meeting.
- 4) Park board to decide if they want to start securing bids for concession stand in January.

New Business:

- 1) Motion Powell, seconded by Parr to accept the Planning Commission approval for the division of property at 4612 & 4620 Alvo Road. RCV: Ayes: Powell, Parr, Bloebaum, Ramsey & Swanson. Nays: None Abstain: None. Carried.
- 2) Motion Ramsey, second by Parr to introduce Resolution 2025-11 appointing David Ziska as the Village Street Superintendent for 2026. RCV: Ayes: Ramsey, Parr, Powell, Bloebaum, & Swanson. Nays: None Abstain: None. Carried.
- 3) Discussed moving the compost site to the old dump site on 448th road. Motion Parr, seconded by Bloebaum to enter into a one-year contract for the current site retroactive back to May 1, 2025 and ending April 30, 2026. RCV: Ayes: Parr, Bloebaum, Ramsey, Powell & Swanson. Nays: None Abstain: None. Carried.
- 4) Motion Powell, second by Parr to adopt Ordinance 797 Adopting Nebraska Basic Code of Ordinances. RCV: Ayes: Powell, Parr, Ramsey, Bloebaum, & Swanson. Nays: None Abstain: None. Carried.
Motion Powell, second Ramsey to forego the 3 readings of Ordinance 797. RCV: Ayes: Powell, Ramsey, Bloebaum, Parr, & Swanson. Nays: None Abstain: None. Carried
- 5) Motion Powell, second Parr to send Dylan & Zach to the LONM Utilities conference in Lincoln on Jan. 7-9, 2026. RCV: Ayes: Powell, Parr, Ramsey, Bloebaum, & Swanson. Nays: None Abstain: None. Carried.
- 6) Motion Powell, second Parr for the clerk to sign up those who want to go to the LONM Mid-winter conference when registration comes due. RCV: Ayes: Powell, Parr, Bloebaum, Ramsey & Swanson. Nays: None Abstain: None. Carried.
- 7) Discussed having a digital sign outside of the Village office/auditorium. Table until next meeting for further discussion.
- 8) Motion Parr, second Ramsey to move January meeting to the 12th. RCV: Ayes: Parr, Ramsey, Bloebaum, Powell, & Swanson. Nays: None Abstain: None. Carried.

Motion Powell, seconded by Ramsey to adjourn at 8:28 RCV: Ayes: Powell, Ramsey, Parr, Bloebaum, & Swanson. Nays: None Abstain: None. Carried.

Next meeting will be January 12, 2026 at 7:00 pm at the Utica Auditorium.

Claims: Google, computer 19.99; Carroll Distributing, supplies 229.97; Home Depot, tools 398; Norris Public Power, services 4148.60; Mid-American Research, supplies 1540.25; Dinges Fire Company, equipment 1274.08; Lincoln Winwater Works, supplies 1139.57; T. Suhr, supplies 27; Quadiant Finance, postage 300; Seward Cnty Chamber & Development, fees 500; AMGL, services 3800; AKRS Equipment, mower 6250.00; NE Municipal Clerks, dues 100; N. Koch, services 81.56; National Sign Company, signs 79.90; Power Manager, services 3187; Solheim Law Firm, services 300; Junge Repair, repairs 945.99; Tillotson Enterprises, roof replacement 32825; American Legal Publishing, services 745; Sparetime, meals 298.86; Bronco Spur, meals 172; Anniebel's, meals 507.88; Target, food 102.06; HyVee, food 92.29; Amazon, supplies 52.89; Walmart, supplies 33.84, food 206.03; Bell Bank Finance, loan payment 5836.18; NE Public Health, services 181; C. Williams, mileage 157.20; Kopchos, services 126.50; Pac N Save, meals 559; The Lincoln National Life, benefits 239.34; Great Plains Pest Management, services 220; Z. Crouch, uniform 143.34; Seward County Independent, services 117; Central Valley Ag, fuel 274.21; TASC, benefits 531, First Bank of Utica, fee 9; Seward County Sheriff, services 504; 1 to 1 technologies, services 273.78; Colonial Life, benefit 49.64; Walmart checks, supplies 267.72; D. Wiemer, uniform 164; AT & T mobility, services 38.79; Zito, services 660.25; Black Hills Energy, services 814.41; Bel-Con Refuse, services 66; BOKF, bond payment 140377.50; Beaver Hardware, tools 175.27; Centennial Market, supplies 56.46, food 84.32; Utica Parts & Service, repairs 79.21; Verizon, services 272.86; Volzke Corporation, concrete 379; Mierau & Co., services 130; Aflac, benefits 232.56; NE Dept. of Revenue, payroll taxes 870.94, sales tax 730.71; IRS, payroll taxes 2834.85; Empower, benefits 1707.60; wages 23958.26.

Submitted by

Rita Maier

Clerk/Treasurer

UTICA AGING SERVICES COMMISSON

Nov. 12, 2025

Notice of this meeting was given in advance by the Village Clerk's posting in three designated places, and advance notification of the committee by email. The Open Meetings Act is posted on the bulletin board in the Senior Center.

PRESENT: Pat Koch (Chairperson), Cortney Williams (Manager), Jim Swanson, Jody Wiemer, Lyn Hemphill, Sandi Swanson, Becky Sandman, Diane Steinhausen, and Bob Brauer

ABSENT: Ron Erks & Ken Baack

GUESTS: Lyle Lurz and Randy Steinhausen

Pat opened the meeting at 12:35 pm.

The minutes from the October 8, 2025 meeting were discussed. Jody pointed out the corrected spelling of "Bell-Con" as the name of the current garbage company. Becky moved to accept the minutes as written. Sandi seconded the motion. Motion carried.

The October Manager's Report was given by Cortney:

- The Center was open 19 days in October. (Tues. & Thurs. mornings included.)
- 291 congregate approved meals were served.
- 14 home delivered meals that qualified as home-delivered congregate meals were served.
- 28 to-go meals that qualified as congregate meals were served.
- 13 meals that were non-approved as congregate meals were served (eat-in guests under age 60).
- 3 to-go meals were non-approved as congregate (under age 60)
- 349 total senior meals were served.
- 242 exercise units represented 29 people doing exercises. Exercise room use was 168 units and chair yoga were 74 units.
- 11 blood pressure checks were reported.
- 320 social units represent 46 people participating in games & activities.
- 200 or more newsletters with monthly menus & programs were distributed.
(expanded to area churches such as Giltner)
- 126 volunteer hours were provided at the Senior Center during regular meal days (an average of 7 volunteers per meal day).
- October activities were: 10/11 News Bill Rentschler; Group meeting to decide on holiday giving projects, flu shots; Exploring Utica Sun newspaper online; Wheel of Fortune, BINGO with Cortney; Crafting wooden & yarn pumpkins for those in Senior Care; BINGO with Mary from Kinship; Basic Coffee Painting
- The nutrition lesson was "Crockpot Cooking"
- Chair Yoga classes held on Wednesday and Friday afternoons beginning at 12:15. Attendance continues to increase.

- Rentals Scheduled: Nov. 27, 2025 (Kaliff)
 Dec. 7, 2025 (Soup with Santa)
 Dec. 14, 2025 (Volzke)
 Dec. 25, 2025,(Bayless)
 Dec. 28, 2025 (Rhodes)
 Jan. 24, 2026 (Robinson)
 May 16, 2026,
 May 23, 2026
 July 12, 2026
- Bob volunteered to apply for a Thrivent Action Team card to purchase ink and office supplies as of December 1, 2025.
- Cortney provided comparisons of total meals served and social units for the past year. The data shows a significant positive increase in the last year.

Month/Year	Total Meals	Social Units
Nov. 2024	136	121
Dec. 2024	195	181
Jan. 2025	274	224
Feb. 2025	235	206
Mar. 2025	192	147
Apr. 2025	281	259
May 2025	316	289
June 2025	287	226
July 2025	268	240
Aug 2025	315	300
Sept 2025	289	250
Oct. 2025	349	320

FINANCIAL REPORT

<u>Income:</u>	Meal donations	\$ 2,182.00
	Fund-raising (Potato Bake)	4,052.50
	Other donations	0.00
	Rental income	0.00
	t-shirt donations	0.00
	Museum donations	0.00
	USDA reimbursement payment	217.70
	CD/Savings interest	0.00
	Bank Account Interest	0.00
	State/Federal Payment	1,500.00
	Memorials	<u>0.00</u>
	October income	<u>\$ 7,952.20</u>

<u>Expenses:</u>	Pac-N-Save/Other meal providers	\$1,403.59
	Raw Food	486.79
	Supplies-office/printer ink	230.56
	Supplies-kitchen	158.50
	Postage	461.44
	Activities	302.01
	Mileage, pickup/deliver meals	140.00
	Office Equipment	0.00
	New Purchases (flag pole)	302.00
	Payroll wages (cleaning/maint.)	221.25
	Payroll taxes (cleaning/maint.)	16.93
	Miscellaneous:	0.00
	Utilities and trash p/u	<u>511.18</u>
	October expenses	<u>\$4,234.25</u>

Resulting in a Net Gain of **\$3,717.95**

Rita reported the ending balance in the Village's Account as of 10-31-2025:

\$ 29,156.62	Village's Revolving Fund
873.81	Debit card account
<u>2,002.31.</u>	Gift Trust/Aging Services account
\$ 32,032.74	
<u>73,632.55</u>	CD's
\$105,665.29	TOTAL ASSETS

Sandi made a motion to accept the Manager's Report. Lyn seconded the motion.
Motion carried.

OLD BUSINESS

1. New Board Member:

Karon Dvorak will be invited to attend the December board meeting. Many thanks to Becky Sandman for her years of service as a board member. Jim reminded Pat to get Village Board Approval for all 2026 Aging Commission Board members.

2. Concrete Pad for Dumpster:

Pat reported that three estimates were received. They were:

- A. \$1,845 for a 5 ft. sidewalk on the north side of the storage shed with a pad on the east side of the storage shed. Gierhan Concrete
- B. \$1,450 for a 10' x 15' pad next to the sidewalk by the shed. Gierhan Concrete
- C. \$265-\$300 for a 10' x 16' pad next to the sidewalk by the shed utilizing volunteers. Volzke Corp. was generous in their bid and offered the use of tools and would not bill the surcharge normally charged.

(This would be paid by the Senior Center now and Village will reimburse us at their December meeting.)

The decision to use option C with volunteer help was made by a text message vote on November 11th. All members were in favor.

It is formed and prepared for cement to be delivered on November 13th. Many thanks to Randy, Byron, Neal, Lyle, Ken, and Bob for volunteering. Randy had priced concrete parking stops at approximately \$70 each. Jim said to check with Dylan to see if the village has concrete parking stops to place around the pad to keep the dumpster from rolling off.

3. Thermostat Regulators

Lyn reported that after visiting with Garry Dittmar, it would not work for us utilize the type of thermostat that the Methodist Church uses. We have 4 thermostats at the Senior Center.

A decision was made to lower the thermostats to 65 degrees (except for the one located by the TV) on Friday afternoons if there was not a rental over the weekend.

Lyle asked for a reminder that when the last person leaves on Fridays that they be sure all lights are turned off. He has seen that the bathroom lights have been left on. That causes a fan to run in the kitchen also.

4. Museum Update

Lyn and Jody reported that progress is being made. The 1977 Centennial display is completed. We will soon be putting together notebooks of information utilizing items in the file drawers.

5. Holiday Giving Projects Update

Cortney showed us the various projects that have been prepared. Guests have been busy creating items and organizing them. Cortney's family received Thrivent Action Team grants to purchase many of the supplies.

NEW BUSINESS

1. 75 cent price increase per meal by Pac N Save

Cortney received a message from Pac N Save indicating that as of November 1st, the cost of meals will increase 75 cents. Some meals are being purchased and supplemented as needed to meet USDA requirements, from Bronco Spur, Runza, Annabelle's and Spare Time. Those prices vary.

Following discussion, Bob made a motion to increase the suggested donation to \$8.00 per meal for those 60 and over as of December 1st. \$8.50 is suggested for those under 60.

Lyn seconded the motion. Motion passed.

2. Christmas Closing Dates

Following discussion, a decision was made to be closed on Wednesday, December 24th and Friday, December 26th. The Senior Center will be open on New Year's Eve.

Public Comments

1. Recycling...Should we continue doing this?

Pat initiated a conversation regarding whether or not we want to continue paying for recycling services. We currently pay Bel-Con \$50 for garbage service and \$16 for recycling services per month. Lyle helped us know that no glass or styrofoam can be recycled. He said the container is usually full when it is picked up every two weeks. The board agreed to keep the recycling as it currently is.

2. December 17th Breakfast Menu furnished by Kinship

Cortney reported that Kinship will plan to prepare sausage, eggs, fruit, and pancakes for the Senior Center at no charge. Cortney said the pancakes will be prepared at the Senior Center but the rest will be prepared in their state approved kitchen. Cortney reported that they have done this for the Seward Senior Center for many years. They would like to do the same in Utica.

Food Truck

The food truck will be at the parking lot across from the Fire Department from 2:00-3:00 pm on Thursday, November 20th.

The next meeting will be **December 10th at 1:00 at Swanson's house.**
Members may bring snacks to share if they'd like.

A motion to adjourn was made by Diane and seconded by Becky. Motion carried.
The meeting adjourned at 1:30 pm.

Respectfully submitted,
Jody Wiemer (secretary)

December 8, 2025 Board Meeting Maintenance Report

- Concrete work that was scheduled for this fall was completed. New concrete treated with salt guard and will be seam sealed with tar.
- Radiant heater was repaired at the maintenance shop, a new blower was installed.
- Pool Update
- New chemical scale was ordered for WTP chemical tank. The old scale has failed.
- Public works conference is Jan. 7-9 in Lincoln.
- The new V-plow and sander worked well this first snow.
- Holiday décor was put up for the season.
- Both water operators renewed their licenses for the next 2-year period, Dylan's wastewater renewed as well.
-

Zoning

111 Bronco Circle/ Fence/ Proceed

No fence permit letter/ how to proceed?

CLERK'S REPORT

December 8, 2025

19 Disconnect letters sent. 11 Owners & 8 renters.
7 Door hangers, 0 Disconnects

- 1) NE Basic Code inserts are here.
- 2) Pick up for scanning will be Jan. 14
- 3) Tobacco License fee will be billed this month
- 4) Garbage collector fee will be billed.
- 5) Dog tags do in Jan. I'll put a note in water statements.

Village of Utica
 Profit & Loss
 November 2025

DRAFT

	Nov 25
Ordinary Income/Expense	
Income	
General Income	
Application Fee	50.00
Compost Sales	370.00
Bank Interest	1,686.52
County Treasurer	2,420.00
County Treasurer-Bond	612.12
Franchise payments	30,759.17
Licenses- other, dog	50.00
Miscellaneous Income	30.00
Sales Tax Collection Fee	22.32
Sales Tax revenue	9,921.98
Zoning Permits	60.00
Auditorium Income	
Rent	75.00
Total Auditorium Income	75.00
Total General Income	46,057.11
Rural Fire District Income	
Bank Interest	87.98
Donations/fund raisers	400.00
Total Rural Fire District Income	487.98
Rural Fire Rescue	
Transport	2,090.32
Bank Interest	25.39
Total Rural Fire Rescue	2,115.71
Park Income-City	
RV camp fee	10.00
Total Park Income-City	10.00
Senior Center Income	
Bank Interest	25.38
Meal Contributions	1,583.00
Miscellaneous	22.00
Rental fees	150.00
Total Senior Center Income	1,780.38
Sewer Income	
Late Fee	220.00
Sewer Sales	7,779.00
Total Sewer Income	7,999.00
Water Income	
Late Fee	220.00
Start up	110.00
Water-Commercial	1,032.88
Water Sales	18,846.11
Total Water Income	20,208.99
Streets Income	
County Motor Vehicle tax	1,560.93
Sales Tax revenue	2,696.59
State Highway Allocation	10,601.90
Total Streets Income	14,859.42
Total Income	93,518.59
Gross Profit	93,518.59

Village of Utica

Profit & Loss

November 2025

	Nov 25
Expense	
General	
Bank & CC fees	9.00
Centennial Public Pass-through	300.00
Computer software & fees	401.09
Dues & Fees	1,827.00
Insurance Expense	251.60
Law Enforcement	504.00
Office Supplies	-6.25
Postage	80.99
Professional Services	478.00
Publishing / Printing	43.29
Uniform	35.00
Utilities	141.57
Auditorium	
Repairs and Maintenance	11.96
Supplies	23.37
Utilities	151.53
Total Auditorium	186.86
Library	
Payroll Wages	30.00
Utilities	113.27
Total Library	143.27
Senior Center-City paid	
Payroll	2,343.00
Payroll taxes	179.25
Profession Services	55.00
Repairs & Maint.	24.90
Total Senior Center-City paid	2,602.15
Total General	6,997.57
Payroll-city paid	
457 matching Benefit	782.08
Employee Benefits	942.34
Payroll Federal Taxes	1,741.07
Payroll Wages	16,508.87
Total Payroll-city paid	19,974.36
City Fire Dept	
Janitor wages	30.00
Professional Services	48.00
Repairs & Maintenance	9,023.84
Utilities	458.43
Total City Fire Dept	9,560.27
Rural Fire District	
Equipment Purchase	4,030.06
Fuel	328.30
Total Rural Fire District	4,358.36
Rural Rescue	
Equipment	245.00
Fuel	34.85
Fees	5.00
Hotspot	38.79
Total Rural Rescue	323.64
Park-City	
Equipment	7,250.00
Fuel	232.95

Village of Utica
Profit & Loss
 November 2025

	<u>Nov 25</u>
Improvements & Equipment	11,580.00
Payroll wages	83.79
Professional Services	48.00
Repairs and Maintenance	55.98
Utilities	458.00
Total Park-City	19,708.72
Pool-City paid	
Supplies	0.00
Utilities	195.90
Total Pool-City paid	195.90
Pool-Board paid	
Supplies	0.00
Total Pool-Board paid	0.00
Senior Center	
Activities	59.91
General Supplies/Printing	104.97
Meals purchased	2,734.24
Mileage	157.50
Payroll Wages	270.00
Payroll Tax	20.65
Supplies/Kitchen	62.74
Raw Food	1,079.08
Repairs and maintenance	23.60
Utilities	
Electric	200.00
Trash	66.00
Phone	103.87
Natural Gas	106.03
Total Utilities	475.90
Total Senior Center	4,988.59
Sewer Dept	
Chemicals	1,598.10
Education & Licenses	150.00
Postage	161.99
Repairs and Maintenance	0.00
Utilities	173.57
Total Sewer Dept	2,083.66
Street Dept	
Automobile Expense	319.03
Equipment repair	12,543.46
Fuel	1,137.96
Maintenance wage	6,191.23
Office Supplies	19.99
Professional Services	48.00
Repairs and Maintenance	39.99
Sand/gravel	900.00
Small Tools	565.98
Supplies & Parts	229.97
Uniform-Dylan	0.00
Uniform-Rick	0.00
Utilities	1,591.00
Total Street Dept	23,586.61
Water Dept	
Chemicals	566.25
Education & Licenses	230.00
Postage	161.99

4:17 PM
12/03/25
Cash Basis

Village of Utica
Profit & Loss
November 2025

	<u>Nov 25</u>
Professional Services	1,883.43
Supplies & parts	4,594.89
Utilities	1,720.49
Total Water Dept	<u>9,157.05</u>
Total Expense	<u>100,934.73</u>
Net Ordinary Income	<u>-7,416.14</u>
Net Income	<u><u>-7,416.14</u></u>