

Utica Parks & Recreation Meeting Minutes

Date: April 20, 2026

Members' Present

- Matt Volzke
- Randy Steinhausen
- Mitch Peeks
- Dylan Weimer
- John Javorsky

Call to Order

- Meeting conducted in accordance with the Open Meetings Act
(notice posted on east wall)

Approval of Agenda & Minutes

- Agenda Approval: Passed
- Approval of Previous Meeting Minutes: Passed

Public Comments

- None

Old Business

1. Pool Updates

- Continued exploration of grant opportunities
- Pool has been cleaned
- Media vessel scheduled to be pumped out on April 21 by contractor coordinated through AquaChem
- AquaChem representative (Scott) available to provide training for Pool Manager, Assistant Manager, and Head Guard
- Additional pool training to be coordinated through UVFD by Jake

2. Awnings

- Dylan consulted with contractor; replacement awnings identical to existing models are available

3. Management Responsibilities

- Kenzie Parr compiled all relevant information
- Discussion included potentially adding water meter recording responsibilities (raised by Randy)

4. Parks & Ball Fields

- Volleyball pits will remain; sand has been tilled and nets installed
- Batting cage: no updates
- Groundskeeper position: Colten Cooper identified; meeting to be scheduled with Dylan, UBO President, and Colten
- New bases ordered; all items received except receiver plates

Facilities Development

- No updates on new ballfields, concessions, or restrooms

Utica Days 2026

- New pool project removed from agenda at this time
- Parks & Rec to host a pickleball tournament on Saturday (motion passed)
- Proposed team fee: \$20 (pending final decision)
- Prizes: to be determined • Parks & Rec will organize event logistics
- Approval for use of park recreation areas (motion passed)
- Parks & Rec to sponsor a meal in the park; Mitch Peeks and John Javorsky assigned to coordinate (motion passed)
- Will reach out to Lions Club regarding sponsorship of free pool passes during event

New Business

1. Village Board Report

- All members have signed confidentiality agreements

2. Appointment of new Secretary

- John Javorsky appointed as Secretary (motion passed)

3. Playground Ribbon Cutting

- Coordinate with Utica Foundation for event planning (motion passed)

4. UBO Responsibilities
 - Discussion: Potential for Parks & Rec to assume UBO responsibilities and absorb the UBO.
5. Quarterly Budget Report
 - Presented by Rita
6. Bylaws Review
 - Board members review distributed bylaws and bring feedback to next meeting

Next Meeting • May 11, 2026